

KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING

AGENDA

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DATE: February 5, 2019

WORKSHOP: 11:00 am

CALL TO ORDER: NOON

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: January 15, 2019

REPORTS:

COUNTY ADMINISTRATOR

HUMAN RESOURCES

TREASURER

INFORMATION TECHNOLOGY

DEEDS

DISTRICT ATTORNEY

E.M.A.

FACILITIES

PROBATE

SHERIFF'S OFFICE/CORRECTIONS

PROJECT UPDATES:

Sheriff Mason will update the Commissioners on the status of relocating the county dispatch services. **AS ALWAYS, THE PUBLIC AND LOCAL OFFICIALS ARE WELCOME TO ATTEND AND POSE QUESTIONS FOLLOWING THE PRESENTATION.**

OLD BUSINESS

- 1) Signature for approval of County Warrants
- 2) New hire and termination change of status forms for approval.

19-23) Motion and second to sign the lease for the Children's Center for 20 years beginning at the end of the current 10 year lease in 2023 tabled January 2, 2019

FOLLOW UP ITEMS

Deeds open house

NEW BUSINESS

PUBLIC COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

	Discussion	Action
	sharing the budget requests with the Commissioners? Terry York, Human Resources Manager: Once I've gathered all the numbers from the departments and input them, and review them with Bob; probably in the middle of February. Chairman Patsy Crockett: We would like to have the numbers a little earlier than we had them before.	
Treasurer	Richard Davies, Treasurer: The county continues to be in a very strong financial position; the cash position is \$7.2 million and the investment pool is \$2 million. We are 62% of the way through the fiscal year. There is a warrant in progress for a little under \$200,000; to include: \$70,000 in medical contracts; \$28,000 for jail food; \$17,000 for jail medical and \$68,000 for all other. Chairman Patsy Crockett: Does the jail medical include mental health? Peter Dunn, Finance Director: No, this is just for medical bills; hospital bills, etc.	Update
Deeds	Beverly Bustin-Hatheway, Register: We are approximately \$3,500 ahead of last year. The wide format printer that prints everything needs to be replaced. In my opinion, it doesn't need to be replaced because we don't use it often. They age out at seven years; however, mine is ten years old. There are no parts to repair it; I have information for a new one, but I'd like to get with David Hawke. I do feel that purchasing a new one can wait another year, as they cost about \$28,000. Commissioner Nancy Rines: Have you worked that into your budget for next year? Beverly Bustin-Hatheway, Register: I will talk to the finance department. Commissioner Nancy Rines: Peter, how does she do a phase in on a capital? Peter Dunn, Finance Director: We can set up a sub account in capital improvements and keep sliding money over until she's ready to buy it.	Update Update
District Attorney	Maeghan Maloney, District Attorney: I'd like to update you on our intern program. We have two unpaid interns here today; they are both from Swarthmore College, Brandon and Timothy. They are with us getting their college externship. We also have interns who are not here today from Colby College who are doing their interns for the month of January. I think that this all stems from	Update Update

	Discussion	Action
	<p>the fact that we do have the two paid internship programs for the Maine law students. I think this helps get the word out that we do take interns and students can come work in our office. Kennebec County pays that position \$11 an hour with no benefits, and now they're both back, working for free, getting school credit. This is getting back what you put in, and one of the interns, while she was with us this summer, dedicated herself to writing a law court brief on an OUI case, and today we found out that she won that case. They're doing great work. We do supervise them, ensuring that what is going out is up to the quality of an attorney. We have a lot of people who want these positions, and we get tremendous people who come in and really help us out and make a big difference.</p> <p>We have some jury trials this month; all misdemeanors. We have two domestic violence misdemeanors going forward, a couple of OUI's and a theft.</p> <p>I have been asked from all over the state to talk on behalf of the book, The Stranger in the Woods, and the reason is, because that book is about Christopher Knight, also known as the North Pond Hermit. He will not present to talk, and the author is in Minnesota, So they asked myself, Game Warden Terry Hughes and State Trooper Diane Vance to speak. The libraries read this book as part of their book clubs and would like someone associated with the case to come in and answer questions. I say yes to anyone who is in Somerset or Kennebec County. This is a Maine person who committed crimes that are very interesting to Mainers; someone who would want to live in the woods for 27 years and live off of committing burglaries and have no human contact. It's a fascinating story.</p>	<p>Update</p> <p>Update</p>
EMA	<p>Sean Goodwin, EMA Director: There will be a ribbon cutting ceremony for the new radio tower in Gardiner on January 25th at 11am.</p> <p>Our 2018 Homeland Security grant program is coming along fine. Most of the requests have been filled and a majority of the</p>	<p>Update</p> <p>Update</p>

	Discussion	Action
	<p>bills have been paid. So we are on our way to being reimbursed by the state and federal government for those costs.</p> <p>Our biweekly meetings about the river and ice conditions are gone for now because the Coast Guard had to cut back on some of their duties and focus on other stuff. We are still watching the river.</p> <p>We are expecting snow this weekend, with the bulk of it on Sunday; however, we don't know the consistency of the snow yet.</p>	<p>Update</p> <p>Update</p>
Facilities	<p>James Saucier, Facilities Manager: Deeds had no heat yesterday, for the day, so they were sent home at 1. At first we thought it was a circulator, because it would keep shutting off. It was shutting off for a reason, there was no water in the boiler. We filled the boiler up, but the switch wouldn't turn the boiler on. We had it fixed by 5:30.</p> <p>I worked with the jail maintenance staff and we did approximately 1000 sq ft of under layment for the new floor. This wasn't something they were anticipating as it was believed the floor underneath was good.</p> <p>We are painting an office at the DA's for the Deputy DA; we are ahead of schedule on that.</p>	<p>Update</p> <p>Update</p> <p>Update</p>
Information Technology	<p>Dave Hawke, IT: All the new equipment is working great After the first of the year; I have to upgrade a lot of my equipment.</p> <p>I'm working on my budget with Terry; we've got a lot of expenses that have increased this year.</p>	<p>Update</p> <p>Update</p>
Probate	<p>Kathy Ayers, Register of Probate: I'm working on my budget.</p> <p>We have a meeting on the 25th with the judges, as we are still negotiating things</p>	<p>Update</p> <p>Update</p>
Sheriff/Corrections:	<p>Sheriff Ken Mason: Corrections: Our jail population is 141, and 67 that are out at Maine Pre Trial.</p>	<p>Update</p>

	Discussion	Action
	<p>I'd like to thank Jimmy for assisting in getting the 2nd floor at the jail back in good shape.</p> <p>We started a new female CARA program yesterday; there are 11 total, There is one from York, Penobscot, and Washington counties. The rest are from Kennebec.</p> <p>Sheriff Ken Mason: Law Enforcement: We did have a case where a six month old suffered some serious injuries as the result of a parent; the child is not doing well. Due to the severity, we transferred that case to the Maine State Police, Major Crimes Unit.</p>	<p>Update</p> <p>Update</p> <p>Update</p>
Project Updates	None at this time	
Old Business/ Follow Up Items	<p>19-22) Motion to ratify the contracts for the District Attorney's office and the Registry of Deeds.</p> <p>19-23) Motion and second to table the lease for the Children's Center for 20 years beginning at the end of the current 10 year lease in 2023.</p>	<p>3 in favor 0 opposed</p> <p>3 in favor 0 opposed</p>
Warrants	January 15, 2019	Signed
Change of Status	New hire, termination, step increases	Signed
New Business	19-24) Motion to purchase 31 radios, mics and mobiles including installation for \$89,238.13	3 in favor 0 opposed
Executive Session	None at this time	No Action Taken
Miscellaneous	None at this time	
Adjournment	Adjourned at 12:44 pm	3 in favor 0 opposed

Terry York, Assistant Administrator