

KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING

AGENDA

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DATE: October 15, 2019

WORKSHOP: 11:00 am

CALL TO ORDER: NOON

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: October 1, 2019

REPORTS:

COUNTY ADMINISTRATOR

HUMAN RESOURCES

TREASURER

INFORMATION TECHNOLOGY

DEEDS

DISTRICT ATTORNEY

E.M.A.

FACILITIES

PROBATE

SHERIFF'S OFFICE/CORRECTIONS

PROJECT UPDATES:

OLD BUSINESS

- 1) Signature for approval of County Warrants
- 2) New hire and termination change of status forms for approval.

FOLLOW UP ITEMS

NEW BUSINESS

19-40) Motion and second to approve the transfer of \$1,980 in forfeiture funds to the Kennebec County Sheriff's office in State v Nicole A. Lamphere.

PUBLIC COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

Commissioners Minutes

October 1, 2019

Present: Chairman Patsy Crockett, Nancy Rines, Commissioner, George Jabar, Commissioner, Robert Devlin County Administrator, Terry York, Assistant County Administrator, Richard Davies, Treasurer, Cynthia Ferguson, Finance Director, Richard Wurpel, Jail Captain, Lt. Bryan Slaney, Sheriff Ken Mason, Sean Goodwin, EMA Director, Kathy Ayers, Register of Probate, Maeghan Maloney, District Attorney, Beverly Bustin-Hatheway, Register of Deeds, James Saucier, Facilities Maintenance, Devon Parsons, IT

Absent: Dave Hawke, IT, Tracie Lesperance, Finance/HR Assistant

	Discussion	Action
Call to order	12:00 pm	
Minutes	Motion and second to accept the minutes of September 17, 2019	3 in favor 0 opposed
County Administrator	<p>Robert Devlin County Administrator: The convention is this weekend.</p> <p>We will be meeting with the Criminal Justice Committee on jail funding; I expect that will be well attended. The chair has requested that I be there, however, it does conflict with our meetings in November, so we may have to make a small adjustment.</p> <p>We are working with Jason on making some changes on the oil tanks at the jail.</p> <p>We are trying to get our auditor in the next few meetings to review the audit with you.</p> <p>The bids for the chiller on the jail rooftop are due at the end of this week.</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>
Human Resources	<p>Terry York, Human Resources Manager: We have a class of four Corrections Officers starting on October 7th. I am setting up another one for November 1st, and I've got potentially one person already in that class, and possibly one more.</p>	Update
Treasurer	<p>Richard Davies, Treasurer: The cash position is \$6.9 million and a little over \$2 million in the investment pool.</p> <p>We have some warrants for current year expenses. You have a</p>	<p>Update</p> <p>Update</p>

	Discussion	Action
	<p>warrant today for a little under \$118K; the two major items are jail food and jail medical, and all others total about \$98K.</p> <p>We have begun the second quarter of the fiscal year.</p> <p>We have received a little over \$2.65 million in tax revenues from seven communities.</p> <p>Cynthia Ferguson, Finance Director: The audit for FY19 is to on the 20th, after your meeting on the 19th, so we can get started with the audit.</p>	<p>Update</p> <p>Update</p> <p>Update</p>
Deeds	Beverly Bustin-Hatheway, Register of Deeds: We are \$29K ahead of last year.	Update
District Attorney	<p>Maeghan Maloney, District Attorney: We're gearing up for the Prosecutor's Conference that happens in the third week of October. All of the prosecutors across the state get together in Bar Harbor, and the staff goes through the office and gets rid of any files that we don't have to hold on to, and cleans things up and gets organized. That is especially important as we are moving to Odyssey software, and one of the things we've recently learned is that we are going to have to start putting all class E misdemeanors into the computer program. We have a lot of class E misdemeanors, and currently, we don't have to log them into the system because the court allows us to submit these cases on what we call a short form, which is just a summons. We can give the summons to the court without having to generate a complaint. Now we will have to generate a complaint as we move to the Odyssey software. This generates a lot more work for the staff; what we're hoping will happen before then, is Todd Collins, who is the DA in Aroostook County, wrote a bill to make a number of class E misdemeanors, civil violations. That has been introduced before and has failed because in addition to making them civil violations, he also wanted to move them to a different court docket where law enforcement could handle the cases instead of having a prosecutor present, and the court did not want that. So now, it's being introduced just on its own, just making class E's a civil violation. It's a clean bill, Rep Charlotte</p>	<p>Update</p> <p>Update</p>

	Discussion	Action
	Warren, from Kennebec County is chair of the Criminal Justice Committee and is the sponsor for the bill. We are very hopeful that this will happen and if it does, I will not need additional secretarial help, as it is a big chunk of our case load that we will not have to put in the system.	
EMA	<p>Sean Goodwin, EMA Director: The Federal Government has changed the threshold for damages for the state of Maine and Kennebec County, so basically, we have to have so much money in manpower and damages during a storm; it is a \$28k increase. As prices go up, so do our thresholds.</p> <p>Our new employee, Theo is doing very well in the schools. Art and Theo spent a day and a half in a federally funded and federally taught emergency planning for the schools.</p> <p>We've been told that the Homeland Security money for this year should be here in a week; we will let you know where all that money is going.</p>	<p>Update</p> <p>Update</p> <p>Update</p>
Facilities	<p>James Saucier, Facilities Maintenance: I power washed the whole building I just need to replace some trim boards, and take down a section of the widow's walk so I can replace it. I am going to have EMA help me with the antennas so we can figure out which ones can come off the roof.</p> <p>I started a project downstairs in law enforcement, I have the floor all ripped up; I had four feet of sheetrock cut all the way around as it had mold on the bottom.</p>	<p>Update</p> <p>Update</p>
Information Technology	<p>Devon Parsons, IT: I am filling in for Dave, as you know; he has been out for a while.</p> <p>Everything is going pretty smooth. We have IMC updates that we are doing today; it has been awhile since we've done one of those due to companies being bought out by other companies.</p>	<p>Update</p> <p>Update</p>
Probate	<p>Kathy Ayers, Register of Probate: The new probate code is going to have a couple of new amendments.</p> <p>I have a meeting Friday with the Hospital Associations, Legal</p>	<p>Update</p> <p>Update</p>

	Discussion	Action
	Services for the Elderly, and the Disability Rights Center about the challenges of getting people out of the hospital and speeding up guardianship to get people out of the hospital.	
Sheriff/Corrections:	Sheriff Mason, Corrections: We have 154 inmates.	Update
	We have our Department of Corrections inspection coming up next week.	Update
	I have our Programs Coordinator here, Valerie Grant; she is going to talk about what the inmates got out of the gardens this year.	Update
	Valerie Grant, Programs Coordinator: This year we ending up getting 9600 pounds of potatoes that we donated to all the local food banks and schools. We got 260 pound of tomatoes, and unfortunately, we only got 18 large pumpkins this year. We have our two Programs Officers and outside trustees that go out every day and plant, seed and water the gardens.	Update
	We have eleven female participants in our CARA class; 10 Kennebec and 1 Penobscot.	
	We have 52 participants signed up for our MeDSP program that starts October 25 th ; it is a big group. We had three counties that closed that program, so we are getting some from Cumberland, York and Androscoggin Counties.	Update
	Sheriff Mason, Law Enforcement: Last week was kind of busy week for us; myself, Sgt. Estes, Deputy Curtis and Deputy Stefanizzi all responded to Farmingdale for a young man that had threatened his mother with a handgun. With the help of Gardiner PD, who are familiar with the young man we were able to track him down; he was arrested and we seized the firearm. He was a prohibited person from having one.	Update
The detective division and Deputy Palozotti are working on the sale of drugs from a residence in China, and we've had a	Update	

	Discussion	Action
	problem with burglaries out there. We have enough probable cause and an arrest warrant for a young man we believe is responsible. State Police and their tactical team made entry on the home because it was a high risk. The suspect actually got bit by the State Police K9. Great job to everyone that worked on this. Allegedly, what they were doing, was stealing weapons, traded them in Massachusetts for drugs, and bringing the drugs back here.	
Project Updates	None at this time	
Old Business/ Follow Up Items		
Warrants	September 3, 2019	Signed
Change of Status	New hire, termination, step increases	Signed
New Business		
Executive Session	Motion by Commissioner Rines seconded by Commissioner Jabar to go into Executive Session in accordance with 1 MRSA 405-6-A to discuss a personnel issue. Into Executive Session at: 12:38 pm. Out of Executive Session at 12:43 pm.	No Action Taken
Miscellaneous	None at this time	
Adjournment	Adjourned at 12:44 pm	3 in favor 0 opposed

Terry York, Assistant Administrator