

KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING

AGENDA

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DATE: NOVEMBER 3, 2020

WORKSHOP: 11:00 am

CALL TO ORDER: NOON

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: October 20, 2020

REPORTS:

COUNTY ADMINISTRATOR

HUMAN RESOURCES

TREASURER/FINANCE

INFORMATION TECHNOLOGY

DEEDS

DISTRICT ATTORNEY

E.M.A.

FACILITIES

PROBATE

SHERIFF'S OFFICE/CORRECTIONS

PROJECT UPDATES:

OLD BUSINESS

- 1) Signature for approval of County Warrants
- 2) New hire and termination change of status forms for approval

NEW BUSINESS

20-37) Vote to name an unnamed island.

PUBLIC COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

Commissioners Minutes

October 20, 2020

Present: Chairman Patsy Crockett, Nancy Rines, Commissioner, George Jabar, Commissioner Robert Devlin County Administrator, Terry York, Assistant County Administrator, Richard Davies, Treasurer, Tracie Lesperance, Finance/HR Assist., Maeghan Maloney, District Attorney, Sheriff Ken Mason, Sean Goodwin, EMA Director, Devon Parsons, IT, Kathy Ayers, Register of Probate,

Absent: Richard Wurpel, Jail Captain, Cynthia Ferguson, Finance Director, James Saucier, Facilities Maintenance, Beverly Bustin-Hatheway, Register of Deeds

	Discussion	Action
Call to order	12:00 pm	
Minutes	Motion and second to accept the minutes of October 6, 2020	3 in favor 0 opposed
County Administrator	<p>Robert Devlin, County Administrator: We have picked Dec. 1st at 1p.m. to host a Zoom Public Hearing regarding the future of Melville Fuller.</p> <p>The Commissioners have received a petition from Mrs. Manter about a culvert on a private road, claiming the town is responsible because of improvements made to the intersection. I've contacted the town and they have plans to repair the culvert and I will be sending a letter to Mrs. Manter informing her of this, therefore the Commissioners do not need to take any action.</p> <p>We've had some ideas for the Spirit of America and will be speaking with staff about how we can get them done by mailing them out.</p> <p>Legislative update provided: from Jim Cohen who is now representing the Maine counties. The general conversation between Maine County Commissioners is ideas for county initiatives. Since the last legislative session was never finished, we may be able to continue with a few of those bills.</p>	<p>Update</p> <p>Update</p> <p>Update</p>
Human Resources	<p>Terry York, Assistant County Administrator: Health Open Enrollment for all insurances except for income protection will be from Nov. 15th to Dec. 15th for anyone who did not enroll,</p>	<p>Update</p> <p>Update</p>

	Discussion	Action
	<p>need to make changes, add family members etc. I began working on the budget sheets and will be sending out some time in November.</p> <p>The Jail has 52 Corrections Officers (we are budgeted for 56) and one new applicant will be going through testing and interview process on Thursday. Two new applicants have started since our last meeting.</p>	Update
Treasurer	<p>Richard Davies, Treasurer: Finances continue to be in a very strong position with a little over \$8 Million in the general fund. The investment pool is at approx. \$2,162,000 which is up \$67,000 since the beginning of the year. Tax receipts are totaling \$8.4 Million of the \$12 Mil we expect to receive (per Tracie – Clinton and Litchfield are the two towns outstanding – all others are paid in-full or partially paid.)</p> <p>The current warrant is \$166,589.00 with the major items being jail food, medical and pre-trial and worker’s comp insurance. All other is \$87,000.</p> <p>Cynthia Ferguson, Finance Director: Absent</p> <p>Tracie Lesperance, Finance/HR Asst.: I am still working on unclaimed property for restitution checks for victims to provide them payment. The final payment for worker’s compensation was around \$25,000 of the \$165,000 that was billed to us. A couple of large checks from Deeds and Commissary will be deposited this afternoon. Cyndi did bill the State for the DA computer techs and the Victims Advocate grant for a total of \$60,000 between the two.</p>	Update Update Update
Deeds	Beverly Bustin-Hatheway, Register of Deeds: Absent	Update
District Attorney	<p>Maeghan Maloney, District Attorney: We will have jury trials again in November. This will prevent the filing of speedy trial motions for those in custody (many times higher-risk offenders.) Everyone in custody in September was offered a trial, we will be doing the same for November. If they don’t want to go to trial and get continuances, that is their decision and not the State’s. From that point, we will move on to misdemeanors.</p>	Update Update

	Discussion	Action
	<p>There is discussion as to whether to have an all OUI week, all DV cases week and Justice Murphy is looking at different options. We are grateful to Justice Murphy for really pushing to keep our offices open as that is not happening everywhere. What has been done in the courtrooms has been done very well – as far as plexi-glass and distancing. Everyone seemed to feel safe and jurors were happy to serve.</p>	Update
EMA	<p>Sean Goodwin, EMA Director: FEMA and MEMA have approved our Homeland Security Grant in the amount of \$124,000 and the Commission will need to accept that so the agencies can spend the money.</p> <p>We have been handing out PPE for Maine CDC – basically when someone calls, we meet them in their parking lot and provide items. We have also been tasked with handing out testing swabs for emergency use only. If someone needs them over a weekend or overnight, we can supply them. All is going well and we’ve coordinated about 15 fit-testing classes for N95 masks with Kennebec and State agencies as well as long-term care facilities.</p> <p>There have been two events in the last week where we’ve had at least 2.5” of rain and some of that has been in the hallway downstairs along with the EOC and phone exchange room. Our concern is mold along with any other big rain events. With Billy’s help we’ve mopped and used fans and gotten most of the water out. The EOC is available for any County agency if/when needed and if there is another big event, we won’t be able to use it. Robert Devlin, County Administrator: What will probably need to happen is to have a contractor come in, dig up the front of the building and waterproof the foundation. Patsy Crockett, Chairman: Is that something you’re anticipating getting started this fall? Robert Devlin, County Administrator: Yes. Also, the EMA office would like to do Zoom Meetings, they do work. The numbers in Kennebec County are not going down. EMA and MEMA believe we’re not getting the total numbers from the schools and it’s something to keep in mind for the fall.</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>

	Discussion	Action
Facilities	James Saucier, Facilities Maintenance: Bob: No updates.	Update
Information Technology	Devon Parsons, IT: I was on vacation last week and Jason did well in keeping everything going. A retirement card for Dave is available to sign for anyone who wants to. There are still plans to have a small event for Dave as well.	Update
Probate	Kathy Ayers, Register of Probate: The door was fixed at the courthouse. The monthly report was given to Terry. It wasn't a great month, but we're right on track. We have a proposal for the Legislature for an increase in fees and will give that to MCCA to look at. In the new code, there are new fees and there is a proposal for that as well. LD 531 that did not get acted on will probably be coming to that which would make it mandatory for every person going under guardianship to have an attorney. This is unnecessary as it could force families that are in agreement to have to have an attorney, it is costly and we don't have enough attorneys to cover the cases we have now. This is something that MCCA really needs to be aware of as the cost would come back on the Counties.	Update
Sheriff/Corrections:	<p>Sheriff Mason, Corrections: We have 149 inmates. As the HR Dept. mentioned, staffing is still up with another coming on shortly.</p> <p>We have looked at a body scanner and Bob has all of the paperwork on the model that Lt. Slaney recommends. Unfortunately, the one that would cost less is not something that would work for our facility.</p> <p>We are testing ALL new committals coming into the facility. EMA is providing the tests and will be sent to the Nordex lab at the DHHS building. Everyone is taking this seriously within the buildings to avoid any spread.</p> <p>Transport – I met with Deputy Boag and Deputy Gilley prior to the meeting to thank them for a job well done. On 10/13/20 they were Northbound on I-95 and saw a car in the median up against a tree, airbags deployed. There was a mother and her children in the car, uninjured and they rendered aid to them and exceeded expectations.</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>

	Discussion	Action
	<p>Sheriff Mason, Law Enforcement: Lt. Read provided some information that will be put on the website which is for Wandering Registration forms. This is for an older person with Alzheimer's that may have a tendency to wander, persons with Autism or developmental disability who may wander. Forms can be found on our website and the reporting party fills it out and provides a picture so that if a person wanders, the information can be put out quickly to the press and other agencies. Regarding prior email about the stop that Dep. Curtis made in Belgrade where Fentanyl, other drugs and money was discovered – the stop was part of Operation Stonegarden which is a detail we've been working on with Border Patrol but was also part of our regular patrol in just doing traffic stops and information sharing. Border Patrol leadership recognized the great work on this operation and expressed gratitude in working together with KSO.</p> <p>I would like to reach out to DA Maloney in regards to the domestic violence issue she spoke about earlier – it is an issue important to all of us. In speaking with John James during a radio interview yesterday, he had many kudos to Maeghan for all the work done with this issue. In our county we have two very experienced law enforcement officers working to make sure the victims are safe – thank you for the good work! Regarding the grant that Sean spoke about, there will be a new message board coming – provided it is voted on – which will be a very important piece to pass information along to the public for emergency situations (floods, weather etc.)</p> <p>Lt. Slaney and SSgt. Goodchild – no updates.</p> <p>Maeghan Maloney, District Attorney: Regarding the registration for the elderly –is that the request for services form? How would people ask for that? Sheriff Ken Mason: They would go on the KSO website and find it under Wandering Registration Form, print it out and fax, email to us.</p>	<p>Update</p> <p>Update</p> <p>Update</p>
Project Updates	Bob Devlin: none	Update
Old Business/ Follow	20-37) Motion by Commissioner Jabar, seconded by Chairman	3 in favor 0 opposed

	Discussion	Action
Up Items	Crockett. to deny the tax abatement requested by Andrew Johnson of Monmouth	
Warrants	October 20, 2020	Signed
Change of Status	New hire, termination, step increases	Signed
New Business	20-38) Motion by Commissioner Jabar, seconded by Commissioner Rines to accept the FEMA & MEMA grant in the amount of \$124,000.67	3 in favor 0 opposed
Executive Session		
Miscellaneous	Patsy Crockett, Chairman: Do we have anyone in the audience, would you like to introduce yourself? Mike Sayers: I am running for Kennebec County Sheriff in the upcoming election, and would like to thank everyone for taking the time to have me here today.	
Adjournment	Adjourned at 12:55 pm	3 in favor 0 opposed

Terry York, Assistant Administrator