

KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING

AGENDA

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DATE: January 7, 2020

WORKSHOP: 11:00 am

CALL TO ORDER: NOON

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: December 17, 2019

REPORTS:

COUNTY ADMINISTRATOR

HUMAN RESOURCES

TREASURER

INFORMATION TECHNOLOGY

DEEDS

DISTRICT ATTORNEY

E.M.A.

FACILITIES

PROBATE

SHERIFF'S OFFICE/CORRECTIONS

PROJECT UPDATES:

OLD BUSINESS

- 1) Signature for approval of County Warrants
- 2) New hire and termination change of status forms for approval.

NEW BUSINESS

20-01) Motion and second to reappoint Sean Goodwin as Emergency Management Director.

20-02) Motion and second to ratify the Deputies contract from July 1, 2019 to June 30, 2022.

PUBLIC COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

Commissioners Minutes

December 17, 2019

Present: Chairman Patsy Crockett, Nancy Rines, Commissioner, George Jabar, Commissioner, Robert Devlin County Administrator, Terry York, Assistant County Administrator, Richard Davies, Treasurer, Cynthia Ferguson, Finance Director, Richard Wurpel, Jail Captain, Lt. Bryan Slaney, Sheriff Ken Mason, Sean Goodwin, EMA Director, Beverly Bustin-Hatheway, Register of Deeds, Devon Parsons, IT, James Saucier, Facilities Maintenance, Tracie Lesperance, Finance/HR Assistant, DA's Office, Maeghan Maloney, District Attorney, Kathy Ayers, Register of Probate

Absent: Dave Hawke, IT,

	Discussion	Action
Call to order	12:00 pm	
Minutes	Motion and second to accept the minutes of November 5, 2019	3 in favor 0 opposed
	<p>Peter Marchesi, Attorney: I am pleased to report that due in large part of the incredibly hard work of Rich Wurpel and Lt. Slaney and their team, we now have a final version of a healthcare services contract ready for your approval and signature. These guys put in an incredible amount of time and detail to effort in working on this with the CEO of the company the contract was awarded to.</p> <p>Richard Wurpel, Jail Captain: This will start January 1st, and we're hoping this will be approved and signed off on today.</p> <p>George Jabar, Commissioner: I know it has been a lot of work, and Patsy put this into motion three years ago, and we're finally getting it done. Chairman Patsy Crockett: I am glad to see that everyone worked so well together</p>	Update
County Administrator	<p>Robert Devlin County Administrator: I am having rotator cuff surgery on January 22nd.</p> <p>We have decided not to move forward with the solar project, due to a number of technical reasons.</p> <p>We have awarded and signed the contract with Johnson & Jordan for the chiller on the roof of the jail. It will probably be a spring installation, as things have to be ordered.</p> <p>We have to decommission the oil tank at the jail, and the first</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>

	Discussion	Action
	<p>step in the process of doing that is putting oil tanks inside the facility. Ken Whitney, our resident engineer, did a lot of work on that; getting the permit, approval of the fire marshals. A bunch of work needs to be done. We had looked at a number of solutions to that, trying to put in oil tanks; we looked at natural gas, a new generator with natural gas, and it was all cost prohibiting. The second step of the process is to actually decommission the oil tank. The contractor that we worked with over the years to maintain these tanks and have worked with the DEP to get us the authority to decommission the tanks. Basically, they empty the tanks and fill them with sand. It is far more effective than digging them up.</p>	
<p>Human Resources</p>	<p>Terry York, Assistant County Administrator: I did a line staff counts for the jail; we are budgeted for 58, we have 47- line staff; we're down 11 now.</p> <p>The DA has a new intern that is an attorney, and they will be with us for at least this semester.</p> <p>There are 1095C forms that go with the Affordable Care Act, everyone will get one. With some of the rules having been changed and a new Finance Director, we are going to attend a workshop put on by Maine Municipal Association. We are hoping Payroll Management will send us the employee files, which will have their hire dates and whether or not they were full time or part time and it will show if we offered them insurance.</p> <p>Peter Struck was the new DV investigator at the DA's office, was offered a Deputy Chief's position with Winthrop, so he has left us. We now have two DV investigator vacancies. Paul Stewart has said that he will stay on until we get someone new so he can help train them. We have advertised for that and the DA's office has been doing interviews this week. We have several good candidates; all blue pins.</p> <p>We've had two people apply for the Maine Revenue position. Lt. Reid and the Sheriff will be doing interviews for that.</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>

	Discussion	Action
	<p>I have sent out an email reminder asking for each department's budget. I need them by February 12th.</p> <p>We need to set a new date for the tax appeal from Rome. Nancy Rines, Commissioner: January 7th is the next meeting. Terry York, Assistant County Administrator: January 7th or 24th at 10 AM.</p>	Update
Treasurer	<p>Richard Davies, Treasurer: The cash position is \$8.9 million and a little over \$2 million in the investment pool; close to \$11 million in hand.</p> <p>You have one Restitution warrant that needs to be signed off on.</p> <p>Cynthia Ferguson, Finance Director: Camden National Bank issued an order of credit, which secures our funds at that bank, and at Kennebec Savings we now have sweep accounts that cover our Restitution and our Deeds surcharge.</p> <p>Sandra is doing the payroll that will be paid on Friday that includes the insurance payouts for those who didn't participate in our health insurance throughout the year, and any sick time they hadn't used.</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>
Deeds	<p>Beverly Bustin-Hatheway, Register of Deeds: We have \$55,000 more for the year than last year.</p> <p>I've got the metal cabinets for the preservation of the old maps; there are fifty books of them. They will be down in the basement.</p>	<p>Update</p> <p>Update</p>
District Attorney	<p>Maeghan Maloney, District Attorney: Things are going well overall; we have a grant that Bob wanted to make sure I mentioned. If this grant is successful, it will offer more services for people in the community that will be beneficial to all of us. The hope is, that if they did get the grant, then there would be more diversion services available so instead of having to charge someone with a criminal complaint in order to stop whatever disruption is occurring, they would have another option. There would be another place to bring someone who's in crisis so that</p>	

	Discussion	Action
	<p>person doesn't have to enter our criminal justice system. We all went to a meeting to discuss it, and it sounds like we've got a good chance, and we're just hopeful that it could happen. Nancy Rines, Commissioner: How many people are they talking about treating or going through the program in a year? Maeghan Maloney, District Attorney: That is a great question. I don't know. I know they are applying for two grants, so I know it will depend on if they get one or both. We did talk about how many crisis beds they currently have and how many more they would need. They would put aside some of their crisis beds that they have now to be able to have people who are detoxing or acute mental health state to be able to go to those crisis beds instead of going to the hospital or to jail. But the idea is to increase the capacity; if it stays as is, it is roughly two beds. If they get the grant, then they are going to look a property to purchase and be able to have five or six beds. The idea is not for people to stay there very long; generally, what we are looking at are low level misdemeanors, so it is just looking to removing that person from the situation and not needing to bring a criminal charge forward.</p>	Update
EMA	<p>Sean Goodwin, EMA Director: The project downstairs in the Emergency Operating Center is coming along well. We are on the finishing touches now; tricky wiring stuff that Devon well have to do working with Art True.</p>	Update
Facilities	<p>James Saucier, Facilities Maintenance: We did the trim downstairs in the Emergency Operating Center. Now we are just waiting on Devon for the wiring.</p>	Update
Information Technology	<p>Devin Parsons, IT: Everything is going smooth; trying to keep up with all the projects that are currently going on. The system is constantly upgrading and modernizing and working on any kinks.</p>	Update
Probate	<p>Kathy Ayers, Register of Probate: There is a big burden on us because of Riverview. There are so many emergencies within the state that aren't being dealt with and they are coming here. It is getting more difficult with adults, and finding attorneys. The short turn around if someone objects to emergency guardianship, we have fourteen days to have a hearing. There are not enough attorneys, and everything needs court approval.</p>	Update

	Discussion	Action
Sheriff/Corrections:	Sheriff Mason, Corrections: I want to thank all my staff who worked on the medical contract; I know they worked extremely hard.	Update
	We have 157 inmates currently in house.	Update
	Brenda Grimes, a 30- year corrections officer, retired on Friday.	Update
	There will be an article coming out in the Bangor Daily News about mental health the criminal justice system; a number of people were interviewed, it is not just about the jails, Justice Murphy was interviewed as well.	Update
	Sheriff Mason, Law Enforcement: We had a really bad car accident on Friday in Vassalboro, where we lost two people. One happened to be Deputy Johnson’s aunt. You probably read in the paper how we hadn’t released any names or information, and that’s because I am not going to release that information until I get accurate information and I am sure, so that all the family members know. I am not going to misspeak. Maine has lost six people to fatalities.	Update
	We have an opening because of a retirement; David Priest retired from MRS. We have one deputy that has put in for it, and interviews will be Thursday.	Update
All the tower work itself is done; the microwaves, all the way to the bottom. The Lt. has about \$70K worth of electronic equipment in his office, so when Horizon comes here the first week of January, they’re going to turn it on. Everything is on the ground and ready to go.	Update	
Project Updates	None at this time	
Old Business/ Follow Up Items		
Warrants	December 17, 2019	Signed
Change of Status	New hire, termination, step increases	Signed

	Discussion	Action
New Business	<p>19-47) Motion and second to appoint a representative, George Jabar, to the Maine County Commissioners Board of Directors for 2020; for proxy, in George's absence, will be any other sitting Commissioner or a County Administrator</p> <p>19-48) Motion and second to sign the Unity Plantation snowplowing agreement with Ed Picard for November 1, 2019-December 31, 2020, in the amount of \$6,000</p> <p>19-49) Motion and second to the Unity Plantation solid waste disposal agreement with Sullivan's Waste for January 1, 2020-December 31, 2020, in the amount of \$5,100</p> <p>19-50) Motion and second to sign the Unity Fire contract in the amount of \$2,100 for fire protection services for Unity Plantation</p> <p>19-51) Motion and second to award the contract for Integrated Health Services at the Correctional Facility.</p> <p>19-52) Motion and second to accept and sign a grant for Substance Use Disorder Assistance Program for one year</p> <p>19-53) Motion and second to accept and sign a grant for Residential Substance Abuse Treatment for 21 months</p> <p>19-54) Motion and second to accept forfeited funds in the amount of \$2,990 in the case of State of Maine v. McKayla Nelson.</p>	<p>3 in favor 0 opposed</p>
Executive Session	None at this time	No Action Taken
Miscellaneous	None at this time	
Adjournment	Adjourned at 12:55 pm	3 in favor 0 opposed

Terry York, Assistant Administrator