

KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING

AGENDA

AGENDA

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DATE: January 2, 2019

SWEARING IN OF ELECTED OFFICIALS – HILL HOUSE CONFERENCE ROOM 1ST FLOOR

WORKSHOP: 11:00 am

CALL TO ORDER: NOON

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: December 18, 2018 and December 27, 2018

REPORTS:

COUNTY ADMINISTRATOR

HUMAN RESOURCES

TREASURER

INFORMATION TECHNOLOGY

DEEDS

DISTRICT ATTORNEY

E.M.A.

FACILITIES

PROBATE

SHERIFF'S OFFICE/CORRECTIONS

PROJECT UPDATES

OLD BUSINESS

- 1) Signature for approval of County Warrants
- 2) New hire and termination change of status forms for approval.

FOLLOW UP ITEMS

Deeds open house

NEW BUSINESS

19-16) Election of Commissioner Chair

19-20) Motion and second to reappoint Sean Goodwin as Emergency Management Director

19-21) Motion and second to approve the MAT program for the jail

19-22) Motion and second to ratify the contract with the District Attorney's office and the Registry of Deeds

19-23) Motion and second to sign the lease for the Children's Center for 20 years beginning at the end of the current 10 year lease in 2023

19-24) Motion and second to move \$500,000 to the investment pool

PUBLIC COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

Commissioners Minutes

December 18, 2018

Present: Chairman Nancy Rines, Patsy Crockett, Commissioner, George Jabar, Commissioner, Robert Devlin County Administrator, Terry York, Assistant County Administrator, Richard Davies, Treasurer, Peter Dunn, Finance Director, Tracie Lesperance, Finance/HR Assistant, Sheriff Ken Mason, Chief Al Morin, Richard Wurlpel, Jail Captain, Lt. Bryan Slaney, Beverly Bustin-Hatheway, Register of Deeds, Sean Goodwin, EMA Director, Dave Hawke, IT, James Saucier, Facilities Manager

Absent: Maeghan Maloney, District Attorney, Kathy Ayers, Register of Probate

	Discussion	Action
Call to order	12:00 pm	
Minutes	Motion and second to accept the minutes of December 4, 2018.	3 in favor 0 opposed
County Administrator	<p>Robert Devlin County Administrator: We are waiting to get the lease from the Children’s Center; we met with them at the last meeting. I believe they are looking to extend the lease from 2023 for 20 years, because they are looking to purchase the property next door, and they want to build on it, but they need the security of a long term lease. They’re supposed to send the lease to me, but it hasn’t come yet. That will be on the next agenda for the next meeting, which is on Wednesday, January 2nd. We will also swear in all the elected officials that day.</p> <p>We had two minor accidents yesterday due to the inclement weather; one was a slip off the road with a cruiser and the other was a parking lot incident with the snow plow.</p> <p>We are also working with a group called ENSO; they have a federal grant to do drug treatment rehabilitation outside of our facility. They are currently in the process of looking for property; a halfway house. Captain Wurlpel has been working closely with them.</p>	<p>Update</p> <p>Update</p> <p>Update</p>
Human Resources	<p>Terry York, Human Resources Manager: We are still down nine at the jail.</p> <p>I do have the agreements for Unity Township for you to sign today.</p> <p>Tomorrow at noon is the Hill House Christmas party.</p>	<p>Update</p> <p>Update</p> <p>Update</p>

	Discussion	Action
	Open enrollment for health insurance has closed on the 15 th of December. All applications have been forwarded to the health trust so that coverage can start January 1st.	Update
	I will be doing orientation tomorrow for our new deputy, Keith Madore.	Update
Treasurer	Richard Davies, Treasurer: The county continues to be in a very strong financial position; the cash position is \$8.9 million and the investment pool is \$1.5 million. We are 49% of the way through the fiscal year; and we have the FY18 audit that will begin tomorrow.	Update
	Peter Dunn, Finance Director: FY 18 audit begins tomorrow and they will be here Wednesday, Thursday and Friday. They should resume after the holidays.	Update
Deeds	Beverly Bustin-Hatheway, Register: Nothing to report	
District Attorney		Absent
EMA	Sean Goodwin, EMA Director: Things are going well; the new tower in Gardiner is up and running and Bob is working with the City of Gardiner on coming to some type of agreement that both sides can be happy with.	Update
	Homeland Security money from 2018 is slowly making its way out to the awardees. The feds are finally paying out checks from the windstorm back in October 2017. Some of the towns in Kennebec County are beginning to see the money. The State's share will be coming in as well.	Update
	School planning is coming along well; both schools in Maranacook did an exercise late last month where they met the entire student body, along with staff. Everything went well; some lessons were learned for all of us.	Update
	A few weeks ago we spent a couple of days with MSAD 11, Gardiner, regarding active shooter plans and that went well. Some changes were made and they were able to walk away with	Update

	Discussion	Action
	<p>a good feeling that their school system was on the right track for where they need to be for emergency planning.</p> <p>A couple of the fire departments in the northern part of the county had a meeting with the state police, the sheriff's department and CMP regarding road closures because of lines being down. These departments, like most volunteer departments in the state of Maine, are not well manned, and when they are well manned and they go out to calls, they get some stipend amount per hour. They're going through their budgets because they are on a scene for hours waiting for it to get cleared up. It's becoming a hardship for the department in the town financially, and also for the volunteers. In January, we are going to try to bring a bunch of people together in Belgrade and talk a little bit more about this. Robert Devlin County Administrator: We've had that experience with Unity Plantation; we had our town meeting last week and we budget \$2,000 a year for fire protection from the town of Unity, and they bill us per call; we had one car accident that cost \$1,000. This year we budgeted \$4,000. Sean Goodwin, EMA Director: U.S. Coast Guard, MEMA, The Weather Service, and our office, got together for the first Domestic Ice Operations meeting last week. It was a good networking tool, as everyone knows everyone now; we exchanged important phone numbers.</p>	Update
Facilities	<p>The new office in the patrol office is almost complete. We need to run four new electric outlets.</p> <p>The end of this week, or the beginning of next week, we should be all done with Hatch Hill; we've got one dumpster for cardboard and paper, and one just for trash. We got a few estimates and Casella was the cheapest at \$290. It cost us \$550 for the month just to dump at Hatch Hill; that doesn't include the associates time who is taking the trash up there.</p>	Update Update
Information Technology	Dave Hawke, IT: All the new equipment is working great	Update
Probate		Absent
Sheriff/Corrections:	Sheriff Ken Mason: Corrections: The population at the jail is currently 128 inmates; 71 at Maine Pretrial.	Update

	Discussion	Action
	<p>We have a Narcan class coming up for the staff at the jail; all officers will be carrying Narcan. The product is being supplied by the Attorney General's office for free.</p> <p>Sheriff Ken Mason: Law Enforcement: We've had a lot of car deer crashes involving the public.</p> <p>Wreaths Across America finished up over the weekend; Jess Quinn, our Programs Coordinator was down there for that. We also had deputies out at Togus laying wreaths on the grave sites.</p>	<p>Update</p> <p>Update</p> <p>Update</p>
Project Updates	None at this time	
Old Business/ Follow Up Items	None at this time	
Warrants	December 18, 2018	Signed
Change of Status	New hire, termination, step increases	Signed
New Business	<p>19-12) Motion by Commissioner Crockett and seconded by Commissioner Jabar to sign the contract for snowplowing services with Ed Picard for Unity Township in the amount of \$6000 from November 1, 2018-May 1, 2019.</p> <p>19-13) Motion by Commissioner Crockett and seconded by Commissioner Jabar to sign the contract for solid waste collection with Sullivan Waste Disposal for Unity Township in the amount of \$4800 from January 1, 2019 – December 31, 2019.</p> <p>19-14) Motion by Commissioner Crockett and seconded by Commissioner Jabar to sign the contract with Unity Fire Department for fire services for Unity Township from January 1, 2019 – December 31, 2019.</p> <p>19-15) Motion by Commissioner Crockett and seconded by Commissioner Jabar to appoint George Jabar to the Maine County Commissioner's association, representing Kennebec County; that slot to be filled by Commissioner Rines, or Bob Devlin should George Jabar, or Patsy.</p>	<p>3 in favor 0 opposed</p>
Executive Session	None at this time	
Miscellaneous	Several representatives from several municipalities were present to address dispatch leaving the Regional Communication Center.	

	Discussion	Action
	<p>Mary Sabins, Vassalboro town manager: The folks who are in this room with me are emergency responders for the town of Vassalboro, as well as some folks from the City of Gardiner. We would like to gauge the commissioners level of knowledge and understanding about the decisions that have been made by the Sheriff to change dispatch services as a result of a decision that was made at the RCC level in Augusta,</p> <p>Dan Matt, Rescue Chief for Vassalboro: Why is each individual town being billed for the county level dispatch services? Why isn't this a county level tax; part of the Sheriff's department operations budget line? Will this be going out to a statewide bid, or any bid at all to other RCC's that might be interested in participating in dispatch services? Robert Devlin County Administrator: I might be able to give some history as to how that building came about. We used to be on county tax; the county had its own dispatch center and was part of the sheriff's budget, which was based on assessment, which was based on evaluation. When we closed the county's dispatch center, after several years of searching and possibly buying a brand new dispatch center for the entire county, this would have cost a couple million dollars. At that time, the RCC was opening. It didn't make sense to duplicate another center. It was decided that the towns that use the dispatch center would pay a user fee, which was paid based on population and usage. No one is taking on anyone new; Augusta is right here, so it makes sense. Augusta is not trying to make money on this; they are just trying to cover their costs. They also can't subsidize the other towns. Sheriff Ken Mason: I'm very confident with the vendors Augusta PD has. The bulk of the reason why we are here is because of the Information Management system; RCC does not dispatch off from IMC, therefore, we don't get the information we need. We are not requiring the fire departments to move to Augusta; they</p>	

	Discussion	Action
	<p>can stay where they are.</p> <p>Christine Landes, City Manager for Gardiner: Gardiner's in a unique situation; we were not welcomed by Augusta and now we have been forced to stand on our own and see what we can get. We are looking at \$200,000 to \$300,000 to switch our computer program to stay with RCC, at a triple yearly cost, potentially. We spoke with Lincoln County, Augusta, Brunswick, Winthrop, Topsham, and were unsuccessful</p> <p>Robert Devlin County Administrator: Cliff, the RCC is going to be the PSAP for the towns in Kennebec County? Cliff Wells, Director at RCC: If the towns that we dispatch for choose to stay with us for dispatching, we will PSAP for them. Those who have already chosen to go to Lincoln or Somerset County, we will not. Robert Devlin County Administrator: What about the towns for law enforcement? Cliff Wells, Director at RCC: No, we will not. Robert Devlin County Administrator: Where do we get PSAPing? Cliff Wells, Director at RCC: Somerset or Lincoln. Robert Devlin County Administrator: You're Kennebec County's Regional PSAP, and you're denying the towns in this county PSAPing? Cliff Wells, Director at RCC: It is PSAP by choice. The 911 bureau who manages the 911 infrastructure wants the law enforcement dispatch to be the place of choice for the 911 calls because three quarters of all public safety response goes to law enforcement; fire and rescue make up a quarter of the calls. So they want those PSAP calls driven to people who are going to be doing the dispatching for law enforcement. Augusta police department is not a PSAP; their PSAP is Somerset County. It's a community choice; I don't mandate that. Chairman Nancy Rines: What about the question regarding IMC? Sheriff Mason suggested that there was an issue with equipment? Cliff Wells, Director at RCC: In 2007 we</p>	

	Discussion	Action
	<p>received a Community Oriented Policing Systems (COPS) technology grant. Our computer rated dispatch system and the records management organization for the system was old and not receiving any more support. The decision was made that CAD being the more critical piece, should be replaced. We went to bid, we awarded the bid to Bell Canada, XWAVE, who came down and put in the system. They wrote an interface; two people from the sheriff's department, who are no longer with the sheriff's department, were present and part of the project team to design what they wanted coming over on IMC. We built the interface, ran it; there were problems in the beginning. IMC here in this building had two or three units with the same number, and the reason for that was that they had patrol deputies working in corrections. When my computer sent a call to that unit, your computer didn't know what to do with it because it saw two, and it never got anywhere. In 2016, then Sheriff Reardon sent out a letter to all of the communities in the county saying don't sign your contracts with the RCC, we're moving to Augusta PD. We took a wait and see attitude and nothing came of it. In July of this year, Sheriff Mason's email to the communities pretty much saying the same thing, that we are moving on and going to Augusta PD. At that point, we made a business decision because part of this project would have cost us over \$350,000 to stand up an interface for two agencies; Kennebec County and the City of Gardiner. Chairman Nancy Rines: You don't see any other solution? Cliff Wells, Director at RCC: Kennebec has been looking to go to Augusta for years; you have an option. Chief Toman is running into difficulties; the city is looking at possibly buying Spillman, which will probably take a year to stand it up. If June 30th comes and you folks aren't ready, we will dispatch for you until you're ready; we are there for public safety. We still have to work on Gardiner because there are cost issues that in</p>	

	Discussion	Action
	<p>addition to buying Spillman, what are you going to pay for my staff? The sheriff just may not know all the details of our budgeting issue, but in his email he stated that you pay \$27,000 to the state for your dispatch services; I believe the email said that they would only pay half of that, because you will only pay for state police dispatch. The communities in this county do not pay state police dispatch. I charge the state police for their volume of calls. I only charge the communities for the sheriff's department's response in your town. Based on the fact that Kennebec County will be done with us, I will reduce my staff in half because there is a belief that some of the fire & rescue might be staying with us. If Gardiner switches to Spillman, it is my understanding that Spillman will not run an interface. What we don't want is what we got away from with IMC, and that's running two different applications. Dave Hawke, IT: That's the whole problem; you don't want to run more than one application. Cliff Wells, Director at RCC: I cannot dedicate one position for the volume that this has; that's five people, which we couldn't afford. Dave Hawke, IT: From my understanding, back in 2007, that you were going to do that. Cliff Wells, Director at RCC: I never said that; I was there and we never said that. We were never going to dedicate a desk. Chairman Nancy Rines: So you need five people to cover one position? Cliff Wells, Director at RCC: For one chair, seven days a week, twenty four hours a day, we would need five people. Chairman Nancy Rines: Five full time people? Cliff Wells, Director at RCC: Yes; that's standard. Dave Hawke, IT: In 2005 we went live; we had IMC running, in 2007, I got the word from then Sheriff Flannery, that we were going to the RCC, we bought on PC. After they got online, come to find out, the RCC wanted more displays running. That's when I went to Cliff and got four more PC's. It was their request; and they dispatched off of IMC until we went over to</p>	

	Discussion	Action
	<p>XWAVE and everything started going downhill. So here we are today, what are we going to do?</p> <p>Question from the room: There is a room at the RCC that is rather large; does the state lease that, Cliff? Cliff Wells, Director at RCC: Yes. Question from the room: So there's no option for a county, or Gardiner coming in a using that space for dispatching and filling their own positions? Cliff Wells, Director at RCC: I will ask the question. Chairman Nancy Rines: Who do you ask the question to? Cliff Wells, Director at RCC: I will go to the Commissioner and the finance department and ask if we could bring people in. Dave Hawke, IT: The infrastructure is already there. Cliff Wells, Director at RCC: The work stations are there; you're on state network. Sheriff Ken Mason: But we want to dispatch from IMC; that is the whole problem. One seat; twenty four seven. If we did this, a concern would be who would be their supervisor? Someone has to be there to supervise. Chairman Nancy Rines: It's a good idea, and pointed in the right direction of a solution. Robert Devlin County Administrator: In the very beginning we talked about co-locating.</p> <p>Mike Vashon, Vassalboro FD: One of the issues that we are encountering if Vassalboro goes with Kennebec and Augusta PD is that our pagers will no longer work. That's critical, because that is how we are notified for an emergency or a fire. Robert Devlin County Administrator: What Augusta needs now is to start seeing commitments from the towns that are going to go with Augusta; people are asking for contracts and pricing, but they won't know until they have them. It's not going to work if two thirds of the towns sign up, and the rest get to ride for free? Pete Allen, Vassalboro Deputy Chief, EMS: We are going for paying \$27,000 a year for all of our EMS to \$33,000 a year for</p>	

	Discussion	Action
	<p>law enforcement and dispatch and another \$11,000 a year for our PSAP; this is almost double our dispatch cost for our town, which for a small town is a huge cost. I'm not sure why the county isn't offering a dispatch service to the towns, that will cover the towns if they want, and if not, they can choose not to. It seems to me that this is a county issue, not a towns issue; the county should be providing dispatch services at the county level to solve all these problems. Whether they lease space somewhere else, or create their own infrastructure. Chairman Nancy Rines: And the county would have the cost and increase their budget to cover that, and the towns would then see an increase in their budget from the county? Pete Allen, Vassalboro Deputy Chief, EMS: Certain towns, because it would be based on per capita. All the towns use the dispatch services. The sheriff's department backs up Augusta, Waterville and Oakland PD, as well as Clinton police who are not a twenty four hour operation and they are getting it for nothing. If you operate at the county level and make it a choice if they want to come, or not. Chairman Nancy Rines: If we made it a choice, how would it be any different than it is now? Pete Allen, Vassalboro Deputy Chief, EMS: There would be a choice not to buy in. Sheriff Ken Mason: If we build our own communications center, it would cost over \$600,000. Patsy Crockett, Commissioner: Bob, could you explain the county budget? Robert Devlin County Administrator: When we eliminated the budget for dispatch, the actual budget for the county didn't go down because the cost at the jail was going up so much that it was pretty much absorbed by the jail costs. Our jail costs are better under control these days; the state back then was funding statewide county jails to the tune of \$5 million and currently we are funding county jails to the tune of \$18 million. Jail costs have been stabilized. We would have had to raise the county tax \$400,000 and eliminate a service or stay flat. You're</p>	

	Discussion	Action
	<p>talking about charging towns. So if the county opens up a dispatch center for \$600,000, and so we put it on the county tax, which means Augusta's going to pay for a service they're not getting, Waterville will pay for it; this method of user pay is what we got away from. If you wanted to just do a county additional assessment on the towns that use the service, you'd have to go to the legislature and change how the county collects its assessment. Sheriff Ken Mason: The least impact is to go the way that we're going, or if we had IMC dispatched from RCC, we would be fine and back to normal. Cliff Wells, Director at RCC: That's what we got away from; the inoperability. The difference between an IMC application and XWAVE application is that when I do an F key in IMC, I'm thinking because the majority of my work is in XWAVE that F12 does one function and not the same in IMC. There were conflicting function keys and the way things worked. Chairman Nancy Rines: What would it take to change your mind? Because right now it is sounding like you all are the villains. Cliff Wells, Director at RCC: I get that; it was another difficult decision. Fire & rescue is happy with what we are doing, because it doesn't involve IMC. Law enforcement is unhappy. Chairman Nancy Rines: Why would your solution be that if they don't like it, they can leave? That's not a real solution either. Cliff Wells, Director at RCC: It's a decision we made; it's not a solution, because they've been looking. Chairman Nancy Rines: What can we look for a solution? Cliff Wells, Director at RCC: I've got two vendors who do not want to do interfaces, and I don't know if we can have operators try to manage two different applications. Sheriff Ken Mason: How does Winthrop do it? Winthrop dispatches IMC for Monmouth and they're using Spillman. Cliff Wells, Director at RCC: I don't know, ask Winthrop. Chairman Nancy Rines: There has to be more than one possible</p>	

	Discussion	Action
	<p>solution to this problem, and I'd like to hear what those might be and who's willing to work on them.</p> <p>Question from the floor: What would the cost be to switch this county to Spillman? Sheriff Ken Mason: The software alone would cost about \$370,000, then you have train all of the users of IMC onto Spillman; in Kennebec County, I have 147 employees and we all use IMC. George Jabar, Commissioner: Cliff, is the seat at the RCC a possibility? Cliff Wells, Director at RCC: Do you mean the county taking a seat? I have to discuss that with the commissioner. There's an IT issue as you're inside the state's firewall. One of the reasons we couldn't take your equipment in, is because we aren't allowed to. Chairman Nancy Rines: Is this a possible solution that you, Cliff, could agree with? Cliff Wells, Director at RCC: I don't agree with running two applications. I is a recipe for disaster. If it's a co-location, your staff, your equipment, it may work.</p>	
Adjournment	Adjourned at 1:40 pm	3 in favor 0 opposed

Terry York, Assistant Administrator