

KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING

AGENDA

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DATE: MARCH 2, 2021

WORKSHOP: 11:00 AM – ZOOM

CALL TO ORDER: NOON - ZOOM

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: February 16 and February 18, 2021

REPORTS:

COUNTY ADMINISTRATOR

HUMAN RESOURCES

TREASURER

FINANCE

INFORMATION TECHNOLOGY

DEEDS

DISTRICT ATTORNEY

E.M.A.

FACILITIES

PROBATE

SHERIFF'S OFFICE

CORRECTIONS

PROJECT UPDATES:

OLD BUSINESS

- 1) Signature for approval of County Warrants
- 2) New hire and termination change of status forms for approval

NEW BUSINESS

02-04) Motion and second to finalize the agreement with Casella for Unity Township road.

PUBLIC COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

Commissioners Minutes

February 16, 2021

Present: Chairman Patsy Crockett, Nancy Rines, Commissioner, George Jabar, Commissioner Robert Devlin County Administrator, Terry York, Assistant County Administrator, Beverly Bustin-Hatheway, Register of Deeds, Sheriff Ken Mason, Sean Goodwin, EMA, Kathy Ayers, Probate, Tracie Lesperance, Asst. Finance, Devon Parsons, IT, Maeghan Maloney, District Attorney, Judge Libby Mitchell, Sean Goodwin, EMA Director, Diane Wilson, Dep. Registrar of Deeds

Absent: James Saucier, Facilities Maintenance, Richard Davies, Treasurer

	Discussion	Action
Call to order	12:00 pm	
Minutes	Motion and second to accept the minutes of January 8 & February 2, 2021	3 in favor 0 opposed
County Administrator	<p>Robert Devlin, County Administrator: Cindi will have the information regarding funds we will be moving over for the newly hired deputy.</p> <p>Hawk Ridge – the funds we’ve allocated for the project in Unity are being moved over and I’ll get with George so we can review everything before we move on.</p> <p>Diane, the wide map/plan printer used at Deeds is continuing to age and fail. The vendor has provided pricing with a discounted price and we will go ahead and order it.</p> <p>Commissioner’s contact info on website – do you all want that added (phone and email.) All agree and it will be added/updated.</p>	Update
Human Resources	<p>Terry York, Assistant County Administrator: I’ve been working on printing off orientation packets for 2 new hires at the jail. They will be starting March 1st.</p> <p>I’ve also been working on a printout for staff which will include info besides wages so they will have a better summary of their</p>	Update

	Discussion	Action
	<p>total compensation package. The 10-95C's have been completed and are ready to mail to the IRS and give to staff.</p>	
Treasurer	<p>Richard Davies, Treasurer: absent Cindi Ferguson: In the general fund we currently have \$7,655,000 which is invested in the cash sweep at KSB. The investment account is at \$2,158,000 as of yesterday. The Workers' Comp audit has been completed with the information we provided and they will do their part and getting back to us with results. I don't anticipate any surprises as our compensation stays pretty stable. I have filed the equitable sharing agreement for the forfeitures with the Dept. of Justice. The unclaimed property report was also remitted to the state at the end of January. Sandra is working on a warrant that will be ready a bit later in the week. Tracie has also been working with Pittney-Bowes to try and bring all of the meters together and get a better look at a reporting package on a monthly basis. In reference to the funds for the new deputy, the total is \$28,000</p>	Update
Deeds	<p>Beverly Bustin-Hatheway, Register of Deeds: absent Diane: I will have numbers at the next meeting where we're just at the middle of the month. Otherwise, all is good here.</p>	Update
District Attorney	<p>Maeghan Maloney, District Attorney: Shay Freeman is also in attendance. All is going well considering all that is happening. There is one more positive Covid case. All others have been tested negative and all information has been shared between offices. Grand Jury is still on schedule for first week of March. The Odyssey program for information/paperwork sharing has been pushed back from May to August.</p>	Update
EMA	<p>Sean Goodwin, EMA Director: The Civic Center is the local vaccine site being run with the CDC and Maine General. FEMA and MEMA along with our office are taking care of any traffic</p>	Update

	Discussion	Action
	<p>and barricades needed. Registrations are required for the vaccinations and this is for 70 yrs old and above at this time.</p> <p>We're still handling a lot of requests for swabs at long-term care facilities.</p> <p>Part timers are still working on grants and projects.</p>	Update
Facilities	<p>James Saucier, Facilities Maintenance: All on schedule. The filter machine has been ordered but they are still waiting for the heating machinery to come in.</p>	Update
Information Technology	<p>Devon Parsons, IT: The internet upgrade was successful a couple of weeks ago.</p> <p>There is a new PC tech working with us now and we're getting him trained. There is also an (unpaid) intern working with us out of UMA to get some hands-on experience.</p>	Update
Probate	<p>Kathy Ayers, Register of Probate: We turned in \$18,376 last week for last month which is a little below what we normally do but not bad for fees. I've spent time at the legislature and will be spending a lot more. LD145 – it will push out the confidentiality rules for historical information.</p> <p>There was also a bill for changing the priority of a domestic partner in estates and I've been asked to come to the work session on both bills next week. On Feb 24, the bill for fees will be in the legislature.</p>	Update
Sheriff/Corrections:	<p>Sheriff Ken Mason: I was able to promote another member of the Corrections division to Corporal this week and he is a very well-deserving employee – Cpl. Carroll. There are two others to be promoted - Officer Peterson will be promoted to Cpl. and Cpl. Bajpai will be promoted to Sgt.</p> <p>We are still very lucky to not have Covid in the facility. This is thanks to staff throughout the facility and the patrol division for being vigilant in the requirements.</p> <p>I was contacted by State Police to take on another contract individual to work at the computer crimes lab. They would be sworn in as a FT Kennebec County deputy and remain law enforcement officers while wages are paid for through the state and are grant-funded. I would recommend taking part in this as</p>	Update

	Discussion	Action
	<p>it costs the county nothing and am asking that the Commissioners approve this.</p> <p>K-9 Brock was active in apprehending someone. They have been a great help and a resource for any agencies in the region.</p>	
Project Updates		Update
Old Business/ Follow Up Items	1. Signature for approval of County Warrants	Update
Warrants		Signed
Change of Status	New hire, termination, step increases	Signed
New Business	<p>21-03) Motion to approve the contract employee for the crime lab.</p> <p>21-04) Motion to move funds over for the new deputy buyout.</p> <p>Work Session on status of Melville Fuller statue: Bob: We did have the written testimony period following the public hearing and I have still received over the last few weeks, dozens of letters in support of removing the statue.</p> <p>21-05) Motion to discuss: George: I've been able to review all of the letters and Facebook posts and information. I will be voting to move the statue but to still have it placed elsewhere as he had many accomplishments outside of the issues at hand.</p> <p>Patsy: I would like to thank everyone that has been involved from those who have taken time to write letters and provide information to the members of the courts who took part in this process. At this time, we have a new policy which will require a public hearing for any donation of this sort before it is approved and accepted from a donor.</p> <p>I support having the statue moved to a location that could be used as an educational piece of history.</p> <p>Nancy Rines: I think a group may need to be formed to do</p>	<p>3 in favor 0 opposed</p> <p>3 in favor 0 opposed</p> <p>3 in favor 0 opposed</p>

	Discussion	Action
	<p>some work in deciding where to move this.</p> <p>Patsy: Representative Warren, do you have any information or comment on this topic:</p> <p>Rep. Warren: I do not.</p> <p>Frank O’Hara: I spoke with a representative of the Maine State Museum and they felt it would be an appropriate location in the future however it is closed for renovation at this time.</p> <p>Patsy: I feel we should have a committee put together by the next meeting.</p> <p>21-06) Motion to not demolish the statue and move to a different location.</p>	<p>3 in favor 0 opposed</p>
Executive Session		
Miscellaneous		
Adjournment	Adjourned at 12:50 pm	3 in favor 0 opposed

Terry York, Assistant Administrator

Commissioners Minutes

February 18, 2021

Present: Chairman Patsy Crockett, Nancy Rines, Commissioner, George Jabar, Commissioner Robert Devlin County Administrator, Terry York, Assistant County Administrator, Bryan Slaney, Jail Captain

	Discussion	Action
Call to order	11:03 am	
Special Meeting	Motion by Commissioner Jabar, and seconded by Commissioner Rines to amend the current contract with Correctional Health Partners for the medical portion of the contract which removes all of the mental health portion. The mental health contract has been reviewed by our attorney and sent to CPS for review	3 in favor 0 opposed
	Motion and second to reappoint Betty St. Hilaire to fill a vacancy to the Kennebec Valley Community Action Program Board of Directors until November 2021	3 in Favor 0 opposed
Adjournment		
	Adjourned at 11:09 am	3 in favor 0 opposed

Terry York, Assistant Administrator