

***KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING***

**AGENDA**

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**DATE: March 3, 2020**

**WORKSHOP: 11:00 am**

**CALL TO ORDER: NOON**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES: February 18, 2020**

**REPORTS:**

**COUNTY ADMINISTRATOR**

**HUMAN RESOURCES**

**TREASURER**

**INFORMATION TECHNOLOGY**

**DEEDS**

**DISTRICT ATTORNEY**

**E.M.A.**

**FACILITIES**

**PROBATE**

**SHERIFF'S OFFICE/CORRECTIONS**

**PROJECT UPDATES:**

**OLD BUSINESS**

- 1) Signature for approval of County Warrants
- 2) New hire and termination change of status forms for approval.

**NEW BUSINESS**

**20-07) Motion to accept and sign the grant from the Stanton Foundation for the Canine Project in the amount of \$25,000 for the purchase and training new K-9.**

**PUBLIC COMMENTS**

**EXECUTIVE SESSION**

**ADJOURNMENT**

## Commissioners Minutes

February 18, 2020

**Present:** Chairman Patsy Crockett, Nancy Rines, Commissioner, , Terry York, Assistant County Administrator, Richard Davies, Treasurer, Cynthia Ferguson, Finance Director, Sheriff Ken Mason, Chief Morin, Lt. Read, Richard Wurlpel, Jail Captain, Lt. Bryan Slaney, Sean Goodwin, EMA Director, Devon Parsons, IT, Tracie Lesperance, Finance/HR Assistant, DA’s Office, Maeghan Maloney, District Attorney

**Absent:** Robert Devlin County Administrator, George Jabar, Commissioner, Dave Hawke, IT, Kathy Ayers, Register of Probate, Beverly Bustin-Hatheway, Register of Deeds James Saucier, Facilities Maintenance

	Discussion	Action
<b>Call to order</b>	12:00 pm	
<b>Minutes</b>	Motion and second to accept the minutes of February 4 <sup>th</sup> and February 11, 2020	2 in favor 0 opposed
<b>County Administrator</b>	<b>Robert Devlin County Administrator:</b> Absent	
<b>Human Resources</b>	<b>Terry York, Assistant County Administrator:</b> I don’t have much to report, as I have been busy running both offices with Bob being out.	Update
<b>Treasurer</b>	<b>Richard Davies, Treasurer:</b> The cash position is \$6.2 million and a little over \$2 million in the investment pool. We are about 65 percent of the way through the fiscal year.  The warrant today is \$204,955K; the major items \$38Kfor the jail medical contract, \$19K for jail food, \$18K for Maine Pretrial, \$16K for new radio’s and testing all others is a little over \$113K.	Update  Update
<b>Deeds</b>	<b>Beverly Bustin-Hatheway, Register of Deeds:</b> Absent	Update
<b>District Attorney</b>	<b>Maeghan Maloney, District Attorney:</b> Absent	
<b>EMA</b>	<b>Sean Goodwin, EMA Director:</b> EOC downstairs is complete with assistance from multiple people, grand opening to follow meeting.  Continuing to watch the river but at this time there are no issues, ice in Gardiner is approx. 6”.  Commissioners asked about school safety planning – report	Update  Update

	<b>Discussion</b>	<b>Action</b>
	<p>given about current state of plans in the county and current assistance going out to local schools.</p> <p>Corona Virus – currently no reported cases in Maine, Pandemic plan is in place and ready if need arises. CDC has not declared a pandemic. Seasonal flu is more widespread at this point.</p>	<p>Update</p> <p>Update</p>
<b>Facilities</b>	<p><b>James Saucier, Facilities Maintenance:</b> I had been told about a few concerns about the door pre locking downstairs. What is happening is that the door downstairs is on a timer, but it is locking before the time it is set to lock. I reset the timer, but it did not fix the problem. I ordered a new seven day lock timer.</p> <p>I only received the side frames for the door frames downstairs; I still needed the headers so I could put them in; they arrived today, so I will start that project.</p>	<p>Update</p> <p>Update</p>
<b>Information Technology</b>	<p><b>Devin Parsons, IT:</b> From our previous meeting, and regarding our incident, everything is back to normal.</p> <p>We had converted the DA’s email to a web based system so that they could have more functionality.</p> <p>Spectrum was here last Thursday to replace a part of the TV system in the jail that failed. <b>Chairman Patsy Crockett:</b> Were there any repercussions with the virus incident? <b>Devin Parsons, IT:</b> I haven’t seen any myself, so far. <b>Chairman Patsy Crockett:</b> There isn’t anything you need to do? <b>Devin Parsons, IT:</b> There’s no way of telling because they encrypted everything. <b>Chairman Patsy Crockett:</b> Should we contact anyone to find out if there is some way of knowing if they were able to get information? <b>Devin Parsons, IT:</b> I can make some phone calls and see if we need to go any further with it. Dave is aware of what is going on; he was notified the day it happened.</p>	<p>Update</p> <p>Update</p> <p>Update</p>
<b>Probate</b>	<b>Kathy Ayers, Register of Probate:</b> Absent	
<b>Sheriff/Corrections:</b>	<b>Sheriff Mason, Corrections:</b> We have 171 inmates currently in house; we had six arrests last night, and many of them will be going for arraignment today.	<p>Update</p> <p>Update</p>

	<b>Discussion</b>	<b>Action</b>
	<p>We had an Alternative Sentencing program that started February 14<sup>th</sup> out at Pine Tree Camp and will end tomorrow.</p> <p><b>Sheriff Mason, Law Enforcement:</b> We had another overdose death since our last meeting.</p> <p>I have a proposal from Deputy Jeff Boudreau in regards to a \$25k grant from the Stanton Foundation for a K9 grant. I am going to put in for this, and if we receive it, then you folks can decide if you would like to approve it or not. This is funded through the grant, so it will not cost the people of Kennebec County any money; it is for a three year period.</p> <p>Deputy Matt Cain, who is currently deployed to Jordan, will be returning to the States in April, and will be putting in his resignation, as he and his wife will be moving out of state. This will open up another deputy position; once he gives his resignation, we will post it in house.</p> <p>Deputy Van Wyk, who was a corrections officer, was sworn in last Monday, and is now completing his field training on the road.</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>
<b>Project Updates</b>	None at this time	
<b>Old Business/ Follow Up Items</b>		
<b>Warrants</b>	February 18, 2020	Signed
<b>Change of Status</b>	New hire, termination, step increases	Signed
<b>New Business</b>	20-05) Motion and second to sign the contract with the City of Augusta and the Augusta Utility District for the solar power project following review and approval from Commissioner Jabar.	2 in favor 0 opposed
<b>Executive Session</b>		No Action Taken
<b>Miscellaneous</b>	None at this time	
<b>Adjournment</b>	Adjourned at 12:34 pm	2 in favor 0 opposed