

KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING

AGENDA

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DATE: April 16, 2019

WORKSHOP: 11:00 am

CALL TO ORDER: NOON

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: April 2, 2019

REPORTS:

COUNTY ADMINISTRATOR

HUMAN RESOURCES

TREASURER

INFORMATION TECHNOLOGY

DEEDS

DISTRICT ATTORNEY

E.M.A.

FACILITIES

PROBATE

SHERIFF'S OFFICE/CORRECTIONS

PROJECT UPDATES:

OLD BUSINESS

- 1) Signature for approval of County Warrants
- 2) New hire and termination change of status forms for approval.

FOLLOW UP ITEMS

NEW BUSINESS

PUBLIC COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

Commissioners Minutes

April 2, 2019

Present: Patsy Crockett, Chairman Nancy Rines, Commissioner, George Jabar, Commissioner, Robert Devlin County Administrator, Terry York, Assistant County Administrator, Richard Davies, Treasurer, Peter Dunn, Finance Director, Sheriff Ken Mason, Chief Al Morin, Lt. Bryan Slaney, Beverly Bustin-Hatheway, Register of Deeds, Sean Goodwin, EMA Director, Dave Hawke, IT, James Saucier, Facilities Manager, Tracie Lesperance, Finance/HR Assistant, Beverly Bustin-Hatheway, Register of Deeds

Absent: Maeghan Maloney, District Attorney, Kathy Ayers, Register of Probate

	Discussion	Action
Call to order	12:00 pm	
Promotions	Sheriff Mason pinned 2 new Corporals at the jail, Hannah Simmons and Kris Huggins	Commissioners congratulated the new Corporals
Minutes	Motion by Commissioner Rines, second by Commissioner Jabar to accept the minutes of March 19, 2019.	3 in favor 0 opposed
County Administrator	<p>Robert Devlin, County Administrator: Need to add the Registry's software renewal to the agenda, the Gardiner tower agreement and the WIA renewal lease for the office at the Registry of Deeds. The organizational meeting of the Budget Committee is April 10 at 5:00 PM. Commissioner Rines: Have there been any changes to the budget since we reviewed it?</p> <p>County Administrator: We changed the Registry budget by reducing her license renewal line as Beverly is renewing the current software agreement. We have the budget down to 3.1%. I am working on the LD 1 number. Reviewing the Children's Center lease. County Day April 11. The County side lost on the Suboxone use in the jail. It's not so much about denying her the Suboxone but having it in the jail. Computer Crimes will add another analyst, which the state pays for them. The fire alarm at the courthouse does work. A compressor overheated and set the alarm off. The compressor is fixed.</p>	Update
Human Resources	<p>Terry York, Human Resources Manager: The budget is ready to be put into notebooks for the budget committee's organizational meeting.</p> <p>Received and processed applications for LE and Corrections</p>	<p>Update</p> <p>Update</p>

	Discussion	Action
	<p>Have finished scanning all LE and Corrections files and will now start on civilian employees files Finished and filed the annual OSHA report</p> <p>Reviewing the LE contract</p>	<p>Update Update</p> <p>Update</p>
Treasurer	<p>Richard Davies, Treasurer: The county continues to be in a strong financial position. Cash is \$5,000,000 plus \$2,000,000 in the investment pool. The warrant is relatively small this week. Commissioner Rines: What is the total medical contract? Finance Director: \$915,000 is what is budgeted. Administrator Devlin: Explained that the new Commissioner of Corrections wants counties to account for how they spend the \$18,000,000 dollars of state funding. Most counties currently do not report for how they spend the money. The Commissioner is opposing several jail bills not the Governor's budget which includes the \$18,000,000. Peter Dunn, Finance Director: I have not heard anything from them so I'm assuming it's still in process. I am going to reach out to them though.</p>	<p>Update</p> <p>Update</p> <p>Update</p>
Deeds	<p>Register of Deeds: The news is not good as far as money is concerned. In order to meet the estimated revenue we have to get \$55,000 per month to break even. Close to \$13,000 less in recording fees then we had hoped for. Commissioner Rines: What did we put in the FY 20 budget? County Administrator: \$900,000. Register Hatheway: When we did the fee legislation they did not define a person, but in the state statutes it is defined as corporations as well. Companies will have access to 500 documents not each attorney etc. I am suggesting that we do subscriptions and to take off the watermark that says this is not a legitimate copy and Kofile can do that.</p>	<p>Update</p>
District Attorney	Absent	
EMA	<p>Sean Goodwin, EMA Director: New tower in Gardiner, Libby Hill, waiting for paperwork to be signed by Kennebec County.</p> <p>FY-2019 Homeland Security Grant Program may be looking at a 35% cut for 2019.</p>	<p>Update</p> <p>Update</p>

	Discussion	Action
	<p>year graduation date on May 23 it will only cost us \$16,000. Deputy Madore has moved from Jay to Monmouth.</p> <p>The Patrol Division for the Kennebec County Sheriff's Office has made 52 arrests; these include summons and physical arrests.</p> <p>Deputy Boudreau and K9 Vixen have been deployed to Waterville and other towns for their requests for a K9 search for drugs. They have also made numerous search of the correctional facility.</p> <p>Deputies have made numerous trips to the Beckett house in Litchfield for an out of control juvenile (17) that has been damaging property and assaulting staff. Deputies have taken the juvenile to the hospital for evaluations and then back to the house after the staff could not handle the juvenile to transport them back to the house. Deputies had to return to the facility a short time later after the juvenile began damaging vehicles at the residence and again return him to the hospital. The JCCO would not place a hold on the juvenile the first few trips.</p> <p>Deputy Kulakowski responded to a crash on Lakeview Dr in China at the school. The 57 year old driver attempted to turn into the school parking lot but missed the entrance. She showed signs of impairment and after tests was taken into custody and transported for a test. She returned a test in excess of 0.30 and was taken to the jail.</p> <p>Deputy Madore responded to Farmingdale for a 35 year old male subject that was unresponsive and appeared to have overdosed. After numerous doses of Narcan the subject was transported to the hospital. A second subject found hiding in the residence was arrested on a warrant.</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>
Project Updates	None at this time	
Old Business/ Follow Up Items	None at this time	
Warrants	April 2, 2019	Signed

	Discussion	Action
Change of Status	New hire, termination, step increases	Signed
New Business	<p>19-26) Motion by Commissioner Jabar seconded Commissioner Rines by to sign the renewal for the Kofile software at \$2,500 per year for 5 years.</p> <p>19-27) Motion by Commissioner seconded by Commissioner Rines to enter into an agreement with the City of Gardiner for the tower.</p> <p>19-28) Motion by Commissioner Rines seconded by Commissioner to renew the lease with WIA for office space at the Registry of Deeds for \$100 per month.</p>	<p>3 in favor 0 opposed</p> <p>3 in favor 0 opposed</p> <p>3 in favor 0 opposed</p>
Executive Session	None at this time	
Miscellaneous	None at this time	
Adjournment	Adjourned at 1:03 pm	3 in favor 0 opposed

Terry York, Assistant Administrator