

KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING

AGENDA

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DATE: MAY 4, 2021

WORKSHOP: 11:00 AM - ZOOM

CALL TO ORDER: NOON - ZOOM

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: April 20, 2021

REPORTS:

COUNTY ADMINISTRATOR

HUMAN RESOURCES

TREASURER

FINANCE

INFORMATION TECHNOLOGY

DEEDS

DISTRICT ATTORNEY

E.M.A.

FACILITIES

PROBATE

SHERIFF'S OFFICE

CORRECTIONS

PROJECT UPDATES:

OLD BUSINESS

- 1) Signature for approval of County Warrants
- 2) New hire and termination change of status forms for approval

NEW BUSINESS

PUBLIC COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

	Discussion	Action
	<p>departments again before the budget goes to the budget committee. County Administrator: No, you met with them.</p> <p>Rines: We were going to make changes to the contract and the budget and needs to meet with them. Bob: No that is a separate issue that will not affect the budget as they are internal changes.</p> <p>Commissioner Rines: She is not confident giving the budget committee a budget when she doesn't know what it is.</p> <p>Commissioner Crockett: What chances are we making? Bob: Contract changes are being discussed in the open and we are not going to do that. This budget has to get out. If we want to make internal changes to the budget, you can do that and it will not affect the budget. Commissioners discussed meeting in Executive Session to discuss this issue right after this meeting. Commissioner Jabar has to be done by 2:00pm. They will try to finish the regular meeting by one and will hold executive session</p>	Update
Human Resources	<p>Terry York, Assistant County Administrator: The budget is printed and ready to be distributed to the budget committee.</p> <p>I am processing three applications for corrections.</p> <p>Posted in house for a Deeds Clerk position in house as one of the clerks is retiring.</p>	Update Update Update
Treasurer	<p>Richard Davies, Treasurer: The County has a general fund cash balance of \$4.7 million. The fund has increased by \$81,000 from January 2020-January 2021.</p> <p>Our warrant today consists of \$131,187.</p> <p>The state auditor has requested a copy of the county's budget.</p>	Update Update Update
Finance	<p>Cindi Ferguson, Finance Director: Sandra and Tracie are working on payroll.</p> <p>We have collected about \$1,00,000 in revenues from Deeds and we had budgeted \$950,000. March's payment was around \$100,000.</p> <p>Submitted the Diversion and Re-entry grant for re-imburement</p>	Update Update Update

	Discussion	Action
	<p>which is around \$80,000 when that comes in from the state. Filed the COVID grant federal financial report that's required.</p> <p>Auditors are meeting with the departments which is a routine part of the audit.</p>	<p>Update</p> <p>Update</p>
Deeds	Beverly Bustin-Hatheway, Register of Deeds: Revenues are ahead. Commissioner Rines: Are you going to replace that clerk? Beverly: Yes, Terry has already posted it. Chair Crockett: In house? Terry: Yes	Update
District Attorney	Shay Freeman: Two days of Grand Jury trial this week. In two weeks, we have docket calls and the jury list is out and we will be having trials in May. Received the final forfeiture order from the court that the Commissioners last week. She is excited about the leadership institute she has signed for.	Update
EMA	Sean Goodwin, EMA Director: The office still continues to support the vaccine clinic up at the Civic Center. Making plans for along with the CDC, FEMA and MEMA for the mobile vaccination clinic that is opening up on May 9 in Waterville at the airport and it will run for several days in our area.	Update
Facilities	Facilities Maintenance: County Administrator: Putting away the snow equipment. Roof at jail – getting an estimate. The conference room downstairs is getting put back together. The bid for the full body scanner is going out this week.	Update
Information Technology	Devon Parsons, IT: Absent	
Probate	<p>Kathy Ayers, Register of Probate: The LD719 passed committee last week to study probate to incorporate them into the system.</p> <p>Having two full days of hearings this week including our first in person hearing today in a long time.</p> <p>Revenues were \$26,000 for last month, which is the highest this year.</p> <p>The Registers of Probate have a Zoom meeting on Friday to discuss the new electronic filing rules and confidentiality rules.</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>
Sheriff/Corrections:	Sheriff Ken Mason: Corrections: We have 139 in house. we	Update

	Discussion	Action
	<p>did a swap with Androscoggin for 2 individuals so they can be in the MAT program.</p> <p>Captain Slaney: We are continuing to recruit and retain staff. We are down 17 and are trying to work thru that.</p> <p>New mental health contract for Commissioner's approval with CPS.</p> <p>We are in the middle of the vaccination clinic for the inmates. We have received our allotment of J&J vaccine, but we had to put that on hold until further notice. We have screened all of our inmates for who wants the vaccine and who does not. Sheriff: if it comes to the point where we have to give them the two shots, we will arrange for them to return to receive the second shot.</p> <p>Law Enforcement: All the new cars are in and will be replacing the older cars on the road. Investigating critical incidents. We are looking Steven Gould to fill last position and he is taking his psych and polygraph today which is a requirement. Chairman Crockett: Do we have to pay for him? Sheriff: We are not sure yet, if we do it will be minimal as he has been out of the academy for quite some time now.</p> <p>Drug take back this weekend. We have the box here in the office so when we are open you can come in and drop of your unused prescriptions.</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>
Project Updates	County Administrator covered this earlier.	
Old Business/ Follow Up Items	<p>03-10) Motion by Commissioner Jabar seconded by Commissioner Rines to enter into a contract with CPS for mental health services at the jail.</p> <p>03-11) Motion by Commissioner Rines seconded by Commissioner Jabar to raise the publishing fess at Probate</p>	<p>3 in favor 0 opposed</p> <p>3 in favor 0 opposed</p>
Warrants	April 20, 2021	Signed
Change of Status	New hire, termination, step increases	Signed

	Discussion	Action
New Business	<p>03-12) Commissioner Rines: The committee requested the KC Commissioners wanted to clear up a proposed offer by Mr. Fuller to take back the statue. She asked Attorney Smith about that and that is the offer. Attorney Smith stated that yes, they will take the statue back, but will need up to a year to shop the statue around and find a place for it. It may not, however, take a year. Chairman Crockett: Thanked Mr. Fuller for all he has done and for taking the statue back at no cost to the citizens of Kennebec County. Commissioner Rines: We will send a letter to Mr. Fuller documenting this entire process including the motion to return the statute including some consideration that it will not cost the county: That's a good idea. I think the whole situation is unfortunate for the Fuller family and the whole of Kennebec County.</p> <p>03-12) Motion by Commissioner Rines seconded by Commissioner Jabar to transfer the statue back to MR. Fuller for \$1 allowing him up to one year for the transfer of the statute and make it clear that he will be absorbing the cost of moving it.</p> <p>03-13) Motion by Commissioner Rines, seconded by Commissioner Jabar to adopt a resolution recognizing the Town of Vassalboro on its 250th birthday.</p> <p>03-14) Motion by Commissioner Jabar, no second to send the budget to the budget committee. Commissioner Rines: We need to discuss this in executive session following this meeting. Commissioner Jabar: The bottom line is not going to be affected so I'm not sure what we're changing. Motion withdrawn.</p>	<p>Update</p> <p>3 in favor 0 opposed</p> <p>3 in favor 0 opposed</p>
Executive Session	<p>Motion by Commissioner Rines seconded by Commissioner Jabar to go into Executive Session in accordance with 1MRSA 405-6-D to discuss labor negotiations.</p> <p>Into executive session at 12:40 pm. Out of executive session at 12:55 pm.</p>	<p>3 in favor 0 opposed</p>

	Discussion	Action
	03-14) Motion by Commissioner Jabar seconded by Commissioner Rines to send the budget to the budget committee as written.	3 in favor 0 opposed.
Miscellaneous		
Adjournment	Adjourned at 1:01 pm	3 in favor 0 opposed

Terry York, Assistant Administrator