

***KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING***

**AGENDA**

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**DATE: APRIL 20, 2021**

**CALL TO ORDER: NOON - ZOOM**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES: April 2, 2021**

**REPORTS:**

**COUNTY ADMINISTRATOR**

**HUMAN RESOURCES**

**TREASURER**

**FINANCE**

**INFORMATION TECHNOLOGY**

**DEEDS**

**DISTRICT ATTORNEY**

**E.M.A.**

**FACILITIES**

**PROBATE**

**SHERIFF'S OFFICE**

**CORRECTIONS**

**PROJECT UPDATES:**

**OLD BUSINESS**

1) Signature for approval of County Warrants

2) New hire and termination change of status forms for approval

**03-10)** Motion and second to enter into a contract with CPS for mental health services at the jail.

**03-11)** Motion and second to raise the publishing fees at Probate.

**NEW BUSINESS**

**03-12)** Discussion and action on the Melville Fuller statute.

**PUBLIC COMMENTS**

**EXECUTIVE SESSION**

**ADJOURNMENT**



	Discussion	Action
	<p>are. I've considered hiring someone to manage this grant, because we have to ensure that the reporting is done correctly; it is a lot of work. <b>Nancy Rines, Commissioner:</b> How long is this grant good for? <b>Robert Devlin, County Administrator:</b> It's over two years and the idea is that the money is in the economy within that timeframe.</p> <p>We held a caucus for district 3 last night; we're pretty close to wrapping up the budget. We have a few details to work out, but the jail is in the usual position; no matter what we do, the cost is higher than what we are allowed to budget by the State.</p> <p><b>Robert Devlin, County Administrator:</b> We have James Clark from Casella here to clarify the timeline on the MOU regarding the Unity Township Road. Basically what it says is that Casella is going to donate towards the project and we're going to put the project out to an RFP; if the project isn't finished, we don't get to keep their money. <b>George Jabar, Commissioner:</b> So what you're saying is that they're going to be able to finish after October 31<sup>st</sup>, but if for some reason we don't go through with it, you get your money back? <b>James Clark, Casella:</b> That is correct. <b>Robert Devlin, County Administrator:</b> We want to get this moving because there has been some delay with the specifications from DOT, and those just came through last week. <b>Nancy Rines, Commissioner:</b> The agreement says that Kennebec County pays no less than \$25K, is that correct? <b>Robert Devlin, County Administrator:</b> We are going to contribute \$50K to the project; \$20K of that will be dedicated to the quarter first mile that needs to be rebuilt, along with some money from Casella. The rest of the money will be used on other parts of the road to get that in better shape. <b>Chairman Patsy Crockett:</b> Will that be \$30K for the rest of the road? <b>Robert Devlin, County Administrator:</b> I imagine that will include ditching, which I think that's a majority of what the road needs. There is one bad spot that could use some reclaim. <b>Nancy Rines, Commissioner:</b> How much is Casella putting into this project? <b>Robert Devlin, County Administrator:</b> We are not sure yet. <b>James Clark, Casella:</b> \$225K is what we have committed to. I would like to add that the</p>	<p>Update</p> <p>Update</p> <p>Update</p>

	<b>Discussion</b>	<b>Action</b>
	<p>dates are a bit askew; we indicated that we would enter in agreement and get it out to bid in the first quarter. I would like to print up a revised agreement that reflects that we will put it out to bid in the second quarter, and change the date of execution?</p> <p><b>Robert Devlin, County Administrator:</b> That is fine, just send it to me and I will circulate it when we do the warrant.</p>	
<b>Human Resources</b>	<p><b>Terry York, Assistant County Administrator:</b> I have been working on the budget with Bob.</p> <p>I am processing a couple of applications for Corrections Officers.</p>	<p>Update</p> <p>Update</p>
<b>Treasurer</b>	<p><b>Richard Davies, Treasurer:</b> The County has a general fund cash balance of \$5.3 million, and are about \$134K above where we were at the last meeting.</p> <p>Our warrant today consists of \$122K for CoFile, \$43K for Worker's Comp, \$104K for jail medical and \$46K for Aramark for jail food.</p>	<p>Update</p> <p>Update</p>
<b>Finance</b>	<p><b>Cindi Ferguson, Finance Director:</b> This warrant totals about \$564K, and as Dick mentioned, there are some pretty big expenditures. We are also going to pay Crisis and Counseling about \$60K under the Diversion Grant, and another \$20K under the Re-Entry Grant, and as soon as that is paid out, we can submit to the State for reimbursement. Bob and I have had some meetings with Crisis and Counseling, as well as the State to make sure that everything is in line and the turnaround should be quick.</p> <p>Tracie helped me out with the Department of Commerce Survey of Public Employment, and got that completed last week. They use this survey to evaluate grants; deciding how much to give and where.</p> <p>Sandra has been working on that warrant and this is also payroll week. The warrant should be ready for your signatures this afternoon.</p> <p>Kelly and I had a meeting yesterday with the representatives that</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>





	Discussion	Action
	<p>have the ability to do that and there is not that many in there right now.</p> <p>We had planned on having an alternative sentencing program, but due to increase of cases of Covid, we have decided to postpone it.</p> <p>Chief Morin has been assembling our Board of Visitors that we are required to have; we have five individuals who have agreed to take on this task. Dr. White, who is a psychologist in the area, Doug Paine who is a civilian and semi-retired, Sherry Rogers who works at Augusta PD, Libby Magoon who works up at Camp Chamberlain, and Amy Curtis who is a counselor. If you are not familiar with the Board of Visitors, they're civilian people who come in and look at what we are doing; we'll show them the jail and they can give us recommendations because it is not what they do. We are hoping to get everyone together for a meeting next week. <b>Chairman Patsy Crockett:</b> Is this Board of Visitors something new? <b>Sheriff Ken Mason:</b> It is new to Kennebec County, but it has been a statute for a long time; I had planned on doing something in 2020, but because of Covid, I had to postpone it. <b>Chairman Patsy Crockett:</b> How often will they meet? <b>Sheriff Ken Mason:</b> Probably four times a year. They can randomly stop by and tour the facility, as long as they check with myself, the Chief or the Captain. We have three shifts, and each shift operates differently.</p> <p>We are losing people to Androscoggin because their starting pay is \$18.86, and ours is \$15.85. I am working with the County Administrator to resolve this problem and keep people here.</p> <p>Bob is working on an RFP for a scanner at the jail that we need, as people continue to bring things into the facility. We had a case the other day where a female had something placed in an area that could not be retrieved and had to go to the hospital to have a foreign object removed. This was after a day or two of being housed, so we could have found out a little sooner if we had the</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>

	<b>Discussion</b>	<b>Action</b>
	<p>scanner.</p> <p><b>Law Enforcement:</b> Deputy Curtis is now cleared to come back to work after his injury to his knee. He did a fantastic job helping to purge the evidence room, and getting evidence back to people from cases from a long time ago.</p> <p>Lt. Read is working on filling that last deputy position that is open; we are going through a background check on an individual.</p> <p>Kudos to the patrol division; we had an incident in Clinton the other day involving a Spanish family, where no one spoke English. Deputy Stefanizzi is quite bilingual and speaks six languages, was able to the residence and speak Spanish to this family. It was a job well done by everyone involved.</p> <p>I have to forfeitures for approval; State vs. Stephen Brown in the amount of \$3100 and State vs. Justin Lugo in the amount of \$2990</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>
<b>Project Updates</b>		
<b>Old Business/ Follow Up Items</b>		
<b>Warrants</b>		Signed
<b>Change of Status</b>	New hire, termination, step increases	Signed
<b>New Business</b>	<p><b>03-06)</b> Motion by Commissioner Jabar and second by Chairman Crockett to sign the Memorandum of Agreement with Casella for the Unity Township road.</p> <p><b>03-07)</b> Motion and second to raise the publishing fees at Probate</p> <p><b>03-08)</b> Motion by Commissioner Rines, seconded by Commissioner Jabar to accept forfeiture monies in the amount of \$3,142 in the case of State of Maine vs Stephen Brown.</p> <p><b>03-09)</b> Motion by Commissioner Rines, seconded by</p>	<p>3 in favor 0 opposed</p> <p>Tabled until next meeting</p> <p>3 in favor 0 opposed</p> <p>3 in favor 0 opposed</p>

	<b>Discussion</b>	<b>Action</b>
	Commissioner Jabar to accept forfeiture monies in the amount of \$2,990 in the case of State of Maine vs Justin Lugo.	
<b>Executive Session</b>		
<b>Miscellaneous</b>		
<b>Adjournment</b>	Adjourned at 1:08 pm	3 in favor 0 opposed

Terry York, Assistant Administrator