

***KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING***

**AGENDA**

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**DATE: July 16, 2019**

**WORKSHOP: 11:00 am**

**CALL TO ORDER: NOON**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES: July 2, 2019 and July 8, 2019**

**REPORTS:**

**COUNTY ADMINISTRATOR**

**HUMAN RESOURCES**

**TREASURER**

**INFORMATION TECHNOLOGY**

**DEEDS**

**DISTRICT ATTORNEY**

**E.M.A.**

**FACILITIES**

**PROBATE**

**SHERIFF'S OFFICE/CORRECTIONS**

**PROJECT UPDATES:**

**OLD BUSINESS**

- 1) Signature for approval of County Warrants
- 2) New hire and termination change of status forms for approval.

**FOLLOW UP ITEMS**

Dates for negotiations with the Fraternal Order of Police

**NEW BUSINESS**

**PUBLIC COMMENTS**

**EXECUTIVE SESSION**

**ADJOURNMENT**

## Commissioners Minutes

July 2, 2019

**Present:** Chairman Patsy Crockett, Nancy Rines, Commissioner, Robert Devlin County Administrator, Tracie Lesperance, Finance/HR Assistant, Richard Davies, Treasurer, Sheriff Ken Mason, Sean Goodwin, EMA Director, Cynthia Ferguson, Finance Director Lt. Chris Read

**Absent:** George Jabar, Commissioner, Terry York, Assistant County Administrator, Dave Hawke, IT, Kathy Ayers, Register of Probate, James Saucier, Facilities Maintenance, Richard Wurple, Jail Captain, Lt. Bryan Slaney, Beverly Bustin-Hatheway, Register of Deeds, Maeghan Maloney, District Attorney,

	Discussion	Action
<b>Call to order</b>	12:00 pm	
<b>Minutes</b>	Motion and second to accept the minutes of June 18, 2019	2 in favor 0 opposed
<b>County Administrator</b>	<p><b>Robert Devlin County Administrator:</b> We are open Friday, July 5<sup>th</sup>.</p> <p>We had a leak; Jimmy is with the inspector to inspect the damage, which Sean said it's a few monitors and couple of phones.</p> <p>We had an update from the group we're working with on the Opioid suit; they're now meeting with the Attorney General.</p> <p>We discussed Spirit of America, and we will continue doing it the way we have been.</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>
<b>Human Resources</b>	<p><b>Terry York, Human Resources Manager:</b> We completed three new hire orientations for the jail.</p> <p>We completed the new full time deputy, Elijah Curtis' orientation.</p> <p>The part time EMA planner position has been posted.</p> <p>I worked with the Staff Sargent on several personnel issues at the jail.</p> <p>Tracie and I attended the HR conference at Thomas College</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>

	<b>Discussion</b>	<b>Action</b>
<b>Treasurer</b>	<b>Richard Davies, Treasurer:</b> We begin the new fiscal year as much as we ended the last one; in very good financial shape. The cash position is \$1.8 million and \$2 million in the investment pool. We will be doing warrants for the year's ending as they come in.	Update
<b>Deeds</b>	<b>Beverly Bustin-Hatheway, Register of Deeds:</b> Absent	
<b>District Attorney</b>	<b>Maeghan Maloney, District Attorney:</b> Absent  <b>Robert Devlin County Administrator:</b> They did hire a domestic violence investigator; we are hoping he will start very soon. He's a very experienced law enforcement officer with Winthrop PD, having the rank of corporal detective.	Update
<b>EMA</b>	<b>Sean Goodwin, EMA Director:</b> The paperwork for this year's homeland security grant has been passed in to MEMA; it will be about a month to six weeks to find out if we're approved or not. We've never had a problem in the past, so we are not expecting any this time.  Winnie is leaving us, so we moved Art True into Winnie's position, and will be hiring for Art's position.	Update  Update
<b>Facilities</b>	<b>James Saucier, Facilities Maintenance:</b> Absent	
<b>Information Technology</b>	<b>Dave Hawke, IT:</b> Absent	
<b>Probate</b>	<b>Kathy Ayers, Register of Probate:</b> Absent	
<b>Sheriff/Corrections:</b>	<b>Sheriff Mason, Corrections:</b> We have 140 inmates; We graduated a CARA class of twelve last week.  As Tracie was saying, we have new hires that are coming in. We have a few corrections officers who are leaving us; Dakota Wilhoite has been hired by Augusta PD, and Josh Allaire is going to Bath Iron Works. There are a lot of jobs out there that pay better than we do. We've had a lot of mandatory overtime at the jail.  We have a graduation at the prison tomorrow for two of our CO's; myself, Bob and some correction's officers will be going down to show our support.	

	<b>Discussion</b>	<b>Action</b>
	<p>We are starting to track over doses whether they are fatal or nonfatal and if Narcan was used. This is tracked through a portal is being done nationally. There are sixteen law enforcement agencies that are currently participating, we will be the seventeenth. The information that we will provide is very generic; whether it was fatal or nonfatal, and if Narcan was used. <b>Chairman Patsy Crockett:</b> There's nothing to identify the person? <b>Sheriff Mason:</b> It's just a statistic. <b>Robert Devlin County Administrator:</b> Including a name will be in violation of many HIPPA rules. <b>Sheriff Mason:</b> The purpose of the tracking is to alert other agencies when a bad batch of drugs is present; it's all bad, but we are hoping to get a head of things with this.</p> <p>We had a big bust in Waterville where a kilo and a half, which is three and a half pounds of fentanyl, was found. There were ecstasy pills that our K9 found; K9's don't sniff for fentanyl, they're not trained in that because it is so potent.</p>	
<b>Project Updates</b>	None at this time	
<b>Old Business/ Follow Up Items</b>		
<b>Warrants</b>	July 2, 2019	Signed
<b>Change of Status</b>	New hire, termination, step increases	Signed
<b>New Business</b>	None at this time	
<b>Executive Session</b>		No Action Taken
<b>Miscellaneous</b>	None at this time	
<b>Adjournment</b>	Adjourned at 12:25 pm	2 in favor 0 opposed

Terry York, Assistant Administrator