

KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING

AGENDA

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DATE: AUGUST 4, 2020

WORKSHOP: 11:00 am

CALL TO ORDER: NOON

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: July 7, 2020

REPORTS:

COUNTY ADMINISTRATOR

HUMAN RESOURCES

TREASURER/FINANCE

INFORMATION TECHNOLOGY

DEEDS

DISTRICT ATTORNEY

E.M.A.

FACILITIES

PROBATE

SHERIFF'S OFFICE/CORRECTIONS

PROJECT UPDATES:

OLD BUSINESS

- 1) Signature for approval of County Warrants
- 2) New hire and termination change of status forms for approval.

NEW BUSINESS

20-22) Motion and second to accept the 2020 Byrne Grant and to sign the interlocal agreement between the City of Augusta, the City of Waterville and Kennebec County.

20-23) Motion and second to accept forfeited assets in the amount of \$2,128.00 in State of Maine v Todd Lunt.

20-24) Motion and second to accept forfeited assets in the amount of \$3,481.25 in State of Maine v Jahneiro Plummer.

PUBLIC COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

Commissioners Minutes

July 21, 2020

Present: Chairman Patsy Crockett, Nancy Rines, Commissioner, Robert Devlin County Administrator, Richard Davies, Treasurer, Cynthia Ferguson, Finance Director, Tracie Lesperance, Finance/HR Assist., Sheriff Ken Mason, Sean Goodwin, EMA Director, Devon Parsons, IT, Kathy Ayers, Register of Probate

Absent: George Jabar, Commissioner, Terry York, Assistant County Administrator, Maeghan Maloney, District Attorney, Beverly Bustin-Hatheway, Register of Deeds, Richard Wurpel, Jail Captain, Dave Hawke, IT, James Saucier, Facilities Maintenance,

	Discussion	Action
Call to order	12:00 pm	
Minutes	Motion and second to accept the minutes of July 7, 2020	3 in favor 0 opposed
RHR Smith & Co	<p>Ron Smith, CPA: Just to summarize the audit, the County is in good financial standing. You had a carryover balance of about \$2.3 million; \$2.2 million of that was undesignated and consistent with the statute.</p> <p>The Jail was pretty much at a break even standpoint. You have about a million and a half in the capital reserve account.</p> <p>I'd like to come back at some point in October and do a PowerPoint with before and after's, and details of what we would do going into your next budget cycle.</p>	
County Administrator	<p>Robert Devlin County Administrator: We would like to engage Ron and his associates to do additional work beyond the audit.</p> <p>We've had one request to examine the books over at Deeds; they are coming up next week.</p> <p>Sheriff Mason: I have received three applications for Corrections; they didn't come with background checks, so I gave</p>	<p>Update</p> <p>Update</p> <p>Update</p>

	Discussion	Action
	them to the Chief, he will give them to the Lieutenant to conduct the background. We had a probationary employee at the jail that we released from employment.	Update
Human Resources	Terry York, Assistant County Administrator: Absent	
Treasurer	<p>Richard Davies, Treasurer: The County remains in good financial condition. We have two warrants; one is a cleanup and one is a regular warrant. The cleanup is for \$69,459, with the largest amount being \$6834 for jail food and the rest is all other. The current warrant is for \$155,332; the major items here are for \$66,828 for the risk pool, \$24,748 for Worker’s Comp, all others is a little over \$42K.</p> <p>Cynthia Ferguson, Finance Director: We have worked closely with the auditors, and Sandra and Tracie have been busy with the cleanup warrants and the revenues. I do know we should be getting our check from the State for \$1.7 million for the jail funding within the next week or so.</p>	Update Update
Deeds	Beverly Bustin-Hatheway, Register of Deeds: Absent	
District Attorney	Maeghan Maloney, District Attorney: Absent	
EMA	<p>Sean Goodwin, EMA Director: Our two part time planners are still working from home; they don’t visit us at all. We do Zoom conference calls with both of them so we can see what they are doing, and the update of the County’s Contingency Plan, the County’s updates on the Mitigation Plan, which is due next year.</p> <p>Both of us continue to do the national PPE requests; we are processing on average, two to three a day. We are spending a lot of time with facilities long term facilities and elderly care facilities and getting them ready to have the National Guard come in and fit test them. We are helping them develop a respiratory protection program and also get them started on medical evaluations, which you have to have to wear an N95 mask. What the long term care facilities are planning on, is if one of their residents comes down with symptoms, how they will social distance. They will close down a wing and use that for the patients and staff.</p> <p>The State is in the process of setting up twenty- three testing</p>	Update Update

	Discussion	Action
	stations.	Update
Facilities	James Saucier, Facilities Maintenance: Bob, nothing is on schedule; Billy has been doing a good job.	Update
Information Technology	Devin Parsons, IT: Everything is going well; we had our server room in the basement serviced and because of the air conditioner that is down there, they are prolonging the life of the batteries. Those batteries are four years old now, so around six or seven years we may start having to invest in new ones as that is the normal wear and tear on them.	Update
Probate	<p>Kathy Ayers, Register of Probate: Friday, I attended an all-day hearing/work session on several bills. The first one was a name change bill, which has new standards for a minor name change. So because district Court is now doing some of those, they wanted written standards in best interest in the child is written into the procedure. That passed with no problem.</p> <p>LD531, I had talked to Bob and I talked to Charlie about they were going to be hearing this. It is about the guardianship of adults, making every single one require an attorney, and there would be a presumption that the person needs an attorney. What this means for us, is that there will have to be more attorneys and there will have to be a finding before we even start, and a rebuttal of presumption of an attorney if they do not need one. My understanding was that it was going to have a fiscal note, but it didn't have one. Originally, they wanted to put us with Maine Legal Services so that the State would pay for it; that did not happen, there is no money. It looked like it was going to pass, but I objected on the basis of there not being enough attorneys to go around, and it would cost the County's, and I really think there should be a note to county tax payers on these things, so that they know where this comes from. It came out a divided report; Senator Bellows voted against this because people who testified in the original hearing were people with disabled children who did not want this, because they would find their own attorney who would protect their child.</p>	<p>Update</p> <p>Update</p>
Sheriff/Corrections:	Sheriff Mason, Corrections: We currently have 126 inmates in our facility. We had a few with individuals with very severe	Update

	Discussion	Action
	<p>views about that stuff. Sheriff Mason: That will all be a case by case basis because not every school will have a law enforcement officer there. It's too bad, because they are very beneficial. That will be an administrative call by the school. They can tell anyone that they don't want them in there without a mask; if it becomes confrontational, then it becomes criminal; a trespass issue and that's when law enforcement can get involved. Nancy Rines, Commissioner: Do the Deputies stop by schools even though they are not a resource officer? Sheriff Mason: Yes, they do.</p> <p>Sheriff Mason, Law Enforcement: Calls for service are steady and reasonable. Overdoses are up a little bit.</p> <p>In the last meeting, we had discussed the July 1 position, and I said that I did not want to pull from Hallowell, well the day after, I talked to the Chief and he said that he already had a replacement. Officer Johnson worked here prior to Hallowell; he worked in Corrections; he's very excited to be coming back as a deputy on August 16th.</p> <p>Jordan Gaudett who came from Hallowell is doing exceptional. I knew he would, as he was already a cop; he just had to learn the ropes here.</p> <p>Chairman Patsy Crockett: Have you started patrolling the areas that the State Police dropped out of? Sheriff Mason: Yes, we started doing that in May, because I could fill it with a little overtime. Now that the two new deputies are here, it will be normal routine. Chairman Patsy Crockett: And have the State Police stopped patrolling? Sheriff Mason: They have; they do things differently than we do. Getting cars will be difficult due to the pandemic, but our fleet is good and we have enough spares for now.</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p>
Project Updates	None at this time	
Old Business/ Follow Up Items	None at this time	
Warrants	July 21, 2020	Signed

	Discussion	Action
Change of Status	New hire, termination, step increases	Signed
New Business	<p>20-25) Motion by Commissioner Rines, seconded by Chairman Crockett to approve the interest rate of 8% to be charged on any outstanding balance of the first tax payment after 60 days, with the second payment due February 1, 2021 will be charged interest after that date.</p> <p>20-26) Motion by Commissioner Rines, seconded by Chairman Crockett to develop a review committee by the end of August, that consists of Cindi, a commissioner, and Bob to start to review the issues that the auditors brought up.</p> <p>20-27) Motion by Commissioner Rines seconded by Chairman Crockett to approve the contract for Lowell woodman, MDEA.</p>	<p>2 in favor 0 opposed</p> <p>2 in favor 0 opposed</p> <p>2 in favor 0 opposed</p>
Executive Session	None at this time	
Miscellaneous	None at this time	
Adjournment	Adjourned at 12:55 pm	2 in favor 0 opposed

Terry York, Assistant Administrator