

KENNEBEC COUNTY CO KENNEBEC COUNTY COMMISSIONERS MEETING

AGENDA

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DATE: October 1, 2019

WORKSHOP: 11:00 am

CALL TO ORDER: NOON

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: September 17, 2019

REPORTS:

COUNTY ADMINISTRATOR

HUMAN RESOURCES

TREASURER

INFORMATION TECHNOLOGY

DEEDS

DISTRICT ATTORNEY

E.M.A.

FACILITIES

PROBATE

SHERIFF'S OFFICE/CORRECTIONS

PROJECT UPDATES:

OLD BUSINESS

- 1) Signature for approval of County Warrants
- 2) New hire and termination change of status forms for approval.

FOLLOW UP ITEMS

NEW BUSINESS

PUBLIC COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

Commissioners Minutes

September 17, 2019

Present: Chairman Patsy Crockett, Nancy Rines, Commissioner, Terry York, Assistant County Administrator, Richard Davies, Treasurer, Cynthia Ferguson, Finance Director, Richard Wurpel, Jail Captain, Lt. Bryan Slaney, Sheriff Ken Mason, Sean Goodwin, EMA Director, Kathy Ayers, Register of Probate, Maeghan Maloney, District Attorney, Beverly Bustin-Hatheway, Register of Deeds

Absent: George Jabar, Commissioner, Robert Devlin County Administrator, Dave Hawke, IT, Tracie Lesperance, Finance/HR Assistant, James Saucier, Facilities Maintenance

	Discussion	Action
Call to order	12:00 pm	
Minutes	Motion and second to accept the minutes of September 3, 2019	3 in favor 0 opposed
County Administrator	Robert Devlin County Administrator: Absent	
Human Resources	<p>Terry York, Human Resources Manager: Our Worker's Comp experience mod is in; anything below a one is good. We are at.77.</p> <p>I have three definite hires for the jail; there are two more that I am waiting on to find out if they are hires. We had two resignations this week.</p> <p>I am still filling in for Tracie, keeping the deposits up.</p>	<p>Update</p> <p>Update</p> <p>Update</p>
Treasurer	<p>Richard Davies, Treasurer: The cash position is \$2.8 million and a little over \$2 million in the investment pool.</p> <p>We have some warrants for current year expenses. We have a warrant for \$185K, the major item being jail medical. We have an all other warrant for a little over \$60K.</p> <p>We are now 20% of the way through the fiscal year; and we just recently received a tax payment from the town of Vassalboro for a little over \$331K.</p>	<p>Update</p> <p>Update</p> <p>Update</p>
Deeds	Beverly Bustin-Hatheway, Register of Deeds: We are doing okay; working on getting organized in my office.	Update
District Attorney	Maeghan Maloney, District Attorney: I have a table at the Sexual Assault Crisis and Support Center dinner on Saturday; I	Update

	Discussion	Action
	<p>have two seats left one seat is \$40 or two seats is \$75. If anyone wants them, please let me know. I am absolutely happy to subsidize if the price is going to prevent someone from going; I am happy to pay for the seats if someone wants to go. The District Attorney's Office always has a table every year because the Sexual Assault Crisis and Support Center has the child advocacy center, and they cover all of Kennebec and Somerset County. The work they do for those areas is so important.</p> <p>We did lose a grant that was applied for by Pine Tree Legal and they included us with a half time advocate, as part of their application. That grant was funded for three years; Pine Tree thought that they would get the funding again, and it didn't happen. So that means we have someone in our office that will be losing part of their victim advocate salary. When we talk about the budget, I will be talking to you to see of that is something we can pick up.</p>	Update
EMA	<p>Sean Goodwin, EMA Director: We continue to work down stairs with Jimmy on the EOC; the floors all ripped out and some of the radios have been reconfigured. We're getting prices on countertops to go along the wall.</p> <p>Our office is backing up the Franklin County EMA office now because they have some odds and ends going on. We haven't had to go up there yet.</p> <p>We're waiting got the Federal Government to send us our Homeland Security money so we move on some projects around the county.</p>	Update Update Update
Facilities	James Saucier, Facilities Maintenance: Absent	
Information Technology	Dave Hawke, IT: Absent	
Probate	Kathy Ayers, Register of Probate: We are very busy with the new probate code; I went to meetings last week with the forms and rules committee to make changes to some of the forms so they will be easier to understand. It has been a process to fix the mistakes and make them better.	Update Update
Sheriff/Corrections:	Sheriff Mason, Corrections: We have 149 inmates. We had a	Update

	Discussion	Action
	reported that she had discovered over \$3500 worth of fraudulent credit card charges. She believed that these were made by her 30 year old granddaughter. The investigation is ongoing.	
Project Updates	None at this time	
Old Business/ Follow Up Items	None at this time	
Warrants	September 3, 2019	Signed
Change of Status	New hire, termination, step increases	Signed
New Business	None at this time	
Executive Session	None at this time	
Miscellaneous	None at this time	
Adjournment	Adjourned at 12:35 pm	3 in favor 0 opposed

Terry York, Assistant Administrator